

REVISED QUARTERLY PROCESS MONITORING REPORT IWMP - MEGHALAYA

Submitted to:



Meghalaya State Watershed & Wasteland Development Agency (MSWWDA), Govt. of Meghalaya

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INTRODUCTION:

The Department of Land Resources (DoLR), Govt. of India has been implementing Integrated Watershed Management Programme (IWMP) in India aiming at restoration of ecological balance by harnessing, conservation and development of natural resources especially in rainfed areas of the country.

The M&E system in place is expected to provide timely, reliable and relevant information to enhance project management capabilities and learnings. In this regard, concurrent process monitoring has been adopted to capture near real time information on the key project processes, quality of implementation, problems encountered, etc and reflect the same for decision-making / corrective measures. Some of the important processes to be monitored and the indicators are as follows:

- 1. Entry Point Activity (EPA)
- 2. Sensitization and Awareness Programmes
- 3. CBO formation and functioning
- 4. DPR preparation
- 5. Action plan preparation
- 6. Capacity building activities at different levels
- 7. Flow of funds
- 8. Maintenance of registers at all levels as per guidelines/circulars.
- 9. Implementation of the project as per approved annual action plans.
- 10. Quality assessment of all components.
- 11. Monitoring of data collection of various scientific observations/recordings.
- 12. Functioning of WDT/ PIA (Watershed Development Team/ Project Implementation Agency)
- 13. Functioning of Executive Committee (EC)
- 14. Watershed Development Fund (WDF)
- 15. Institutional and financial sustainability of Community Based Organizations (CBOs)
- 16. Income Generating Activities (IGA) and Micro Enterprises.
- 17. Transparency (Community participation, Social auditing, wall writing, Publicity materials, display of information related to project implementation)
- 18. Gender equity (equity in terms of distribution of benefits and costs, gender issues)
- 19. Social inclusiveness
- 20. Any other indicators which may be required to improve the quality of implementation.

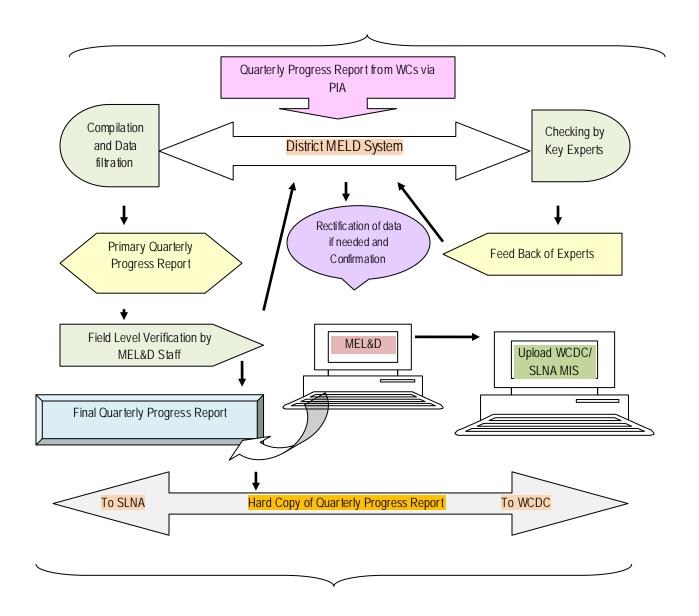
Meghalaya is one of the states in the country implementing the programme since 2009-10. North Eastern Development Finance Corporation Limited (NEDFi) has been engaged as MEL&D agency for the IWMP projects under Batch III, IV and V in Meghalaya.



APPROACH & METHODOLOGY:

Monitoring, Evaluation, Learning and Documentation (MEL&D) is an integral part of the Project management structure of Integrated Watershed Management Project (IWMP). To achieve the core objectives of IWMP, monitoring formats were developed following the Operational Manual. Operational Manual describes the operational strategies to be adopted in concurrent process monitoring activities. Accordingly, MEL&D agency has adopted the various strategic method mentioned in the Operational Manual to do Process Monitoring and to document the progress of the projects under IWMP in Meghalaya (Batch III, IV & V).

Critical Path of Activities concerning to Concurrent Process Monitoring has been schematically presented below -:





BATCH-WISE PROJECTS COVERED DURING APRIL - JUNE' 2016:

NEDFi has been carrying out concurrent process monitoring to capture near real time information on the key project processes, quality of implementation, problems encountered etc. These activities are monitored on random basis by physically visiting the sites and recording the status with all the details along with photograph as well as GPS coordinates at ground level. The observations are reported in Periodical Reports like this from time to time for the review and compliance.

During the period (April 2016-June 2016), following projects are covered under concurrent process monitoring exercise.

	BATCH-III						
Name of the	Name of the	Name of the Block	No. of Micro	Total Project Cost			
District	Project		Watersheds	(Rs. in Lakh)			
East Khasi Hills	IWMP-XI	Mawphlang-	4 (Four)	450.00			
		Mawkynrew-					
		Mawryngkneng					
	IWMP-XII	Shella-	2 (Two)	300.00			
		Bholaganj- Mawsynram.					
Ribhoi	IWMP-VII	Umling and	4 (Four)	375.00			
		Jirang					

	BATCH-IV						
Name of the	Name of the	Name of the Block	No. of Micro	Total Project Cost			
District	Project		Watersheds	(Rs. in Lakh)			
East Khasi Hills	IWMP-XIII	Pynurs la	2 (Two)	745.50			
Ribhoi	IWMP-VIII	Umsning and Umling	4 (Four)	750.00			
South West Khasi Hills	IWMP-III	Mawkyrwat	5 (Five)	877.50			

		BATCH-V		
Name of the	Name of the	Name of the Block	No. of Micro	Total Project Cost
District	Project		Watersheds	(Rs. in Lakh)
East Khasi Hills	IWMP-XIV	Mawryngkneng	3 (Three)	474.75
	IWMP-XV	Mawkynrew	3 (Three)	280.50
Ribhoi	IWMP-IX	Umling	5 (Five)	750.00
South West	IWMP-IV	Ranikor	8 (Eight)	835.05
Khasi Hills				
East Jaintia	IWMP-I	Saipung	5 (Five)	324.00
Hills				



HIGHLIGHT OF THE BATCH-III PROJECTS COVERED:

1) District: East Khasi Hills; Number of Project: 2 (Two) Nos.

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XI (2011-12)
2.	Name of the Block/s	Mawphlang C&RD Block; Mawkynrew C&RD Block and
	Traine of the Block/5	Mawryngkneng C&RD Block
3.	Name of	Wah Mawlum Sohskar MWS- 3B1C4a2j;
	Watershed/Micro	Lower Umjar MWS- 3C1C2b4e and 3C1C2b4f;
	Watershed (MWS) and	Upper Umjar MWS- 3C1C2b4h; and
	Code	Wah Umdih MWS- 3C1C2a4e and 3C1C2a3f.
4.	Total Nos. of Villages	22 (Twenty Two) Nos. of Villages.
	Covered	0.40.77
5.	Total Geographical Area	3940 На.
	(Ha)	2000 II.
6.	Project Area Proposed	3000 На.
7.	for Treatment (Ha) Total Project Cost (Rs. in	Rs. 450.00 Lakhs
'	Lakhs)	AG. TOUVU LAND
8.	Major Reasons for	• 63% Households are under BPL Category,
	Selection of the	Unscientific Cultivation Practices and
	Watershed	• Deteriorating Ecological Balance in the Project area.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing	Soil & Water Conservation Territorial Division, Shillong.
	Agency	
11.	Summary of Process	Under Watershed Works, total number of structures
	Monitoring	completed are 56 numbers against the total project target
	Observations during	of 128 nos. Quality of the structures (Water Harvesting
	the Period (April- June	Structure, Check Dam, Protection/Retaining Wall and
	2016).	Spring Tapped Chamber etc) is found to be satisfactory.
		Under Agricultural Production, activities covered referring
		the improved package of practices are Terrace Farming and
		Contour Farming.
		Under Income Generating Activities, total no. of
		beneficiaries covered is 206 numbers including 18
		numbers of SHGs and 74 numbers of women beneficiaries.
		A. Hadan Canadan Dadd Consultation of the Cons
		* Under Capacity Building, number of trainings conducted
		till the monitoring visit is 29 numbers.
		❖ Under Convergence, one Dugout cum Fishery Pond is
		synergised with Jalkhund Water Resource Scheme
		implemented in Mawphlang C&RD Block.

HIGHLIGHT OF BATCH-III PROJECTS COVERED



Table: 1.2.

1.	Name of the Project	EKH-IWMP- XII (2011-12)				
2.	Name of the Block/s	Shella Bholaganj C&RD Block and Mawsynram C&RD Block				
3.	Name of Watershed/Micro Watershed (MWS) and Code	Sonai MWS- 3C1B5b3e; Wah Mawblei- 3C1B5b3f and Phudwis dei MWS- 3C1B4a4j.				
4.	Total Nos. of Villages Covered	10 (Ten) Nos. of Villages.				
5.	Total Geographical Area (Ha)	3388 Ha.				
6.	Project Area Proposed for Treatment (Ha)	2000 На.				
7.	Total Project Cost (Rs. in Lakhs)	Rs. 300.00 Lakhs.				
8.	Major Reasons for Selection of the Watershed	 22.90% Households are under BPL Category, Practice of Shifting Cultivation and Acute Water Scarcity during Dry Season. 				
9.	Project Duration	5 (Five) Years.				
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.				
11.	Summary of Observations for the Period (April- June 2016).	❖ Under Watershed Works, total number of structures completed is 93 numbers against the total project target of 205 nos. Quality of the structures (Water Harvesting Structure, Check Dam and Protection/Retaining Wall etc) is found to be satisfactory.				
		Under Agricultural Production, no additional areas brought under cultivation due to steep slope areas around, which is not suitable for cultivation.				
		Under Income Generating Activities, total no. of beneficiaries covered is 245 numbers including 9 numbers of SHGs and 45 numbers of women beneficiaries.				
		Under Capacity Building, number of trainings conducted till the monitoring visit is 16 numbers.				
		Under Financial Management, status of fund utilisation is found to be satisfactory.				

HIGHLIGHT OF BATCH-III PROJECTS COVERED



2) District: Ribhoi; Number of Project: 1 (One) No.

Table: 2.1.

1.	Name of the Project	RB-IWMP- VII (2011-12)
2.	Name of the Block/s	Umling & Jirang C&RD Block.
3.	Name of Watershed/Micro	Umkyrpiang-Umkaduh MWS- 3B2A2a3a,
	Watershed (MWS) and	Umngei MWS- 3B2A1a3a,
	Code	Umngoh MWS- 3B2A2a2g and
		UmsewMWS- 3B1C6IJ.
4.	Total Nos. of Villages	12 (Twelve) Nos. of Villages.
	Covered	
5.	Total Geographical Area (Ha)	3749 На.
6.	Project Area Proposed for	2500 На.
_	Treatment (Ha)	
7.	Total Project Cost (Rs. in Lakhs)	Rs. 375.00 Lakhs
8.	Major Reasons for	Burning Forest Area,
	Selection of the Watershed	 Indiscriminate Cutting of Trees and
		• Soil Erosion.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Nongpoh.
11.	Summary of	Under Watershed Works, total number of structures
	Observations for the	completed is 60 numbers against the total project
	Period (April- June	target of 136 nos. Quality of the structures (Water
	2016).	Harvesting Structure, Check Dam and
	,	Protection/Retaining Wall etc) is found to be
		satisfactory.
		❖ Under NRM Works, status of beneficiary contribution is
		very poor.
		❖ Under Agricultural Production, additional areas are
		brought under cultivation for cultivation of Vegetables,
		Oranges, Banana, Paddy and Broomsticks.
		2 6 - 0,
		Under Income Generating Activities, total no. of
		beneficiaries covered is 212 numbers including 15
		numbers of SHGs and 42 numbers of women
		beneficiaries.
		Under Capacity Building, number of trainings conducted till the monitoring visit is 22 numbers.
		❖ <u>Under Financial Management</u> , status of fund utilisation
		is found to be satisfactory.



Batch: III Name of the Project: IWMP XI District: East Khasi Hills

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Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
I	Work Phase				
1.	Soil & Water Conservations				
	No. of structures created	Target: 128 Nos.	Achievement is	Regular release of	PIA/WDT/WC
1.1	(Target-vis-à-vis achievement)	Achievement: 56 Nos.	based on the fund allocation till date.	Project funds may be arranged.	UG/Community
1.2	Status of incomplete structures.	Completed all the 56 nos. of structures.		• Since NRM related works are also	PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.		carried out on community lands, rights over community lands	PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in locations based on appropriate feasibility.		should be clearly specified and documented.	PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.		• Perspective plans should include	PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Type includes Water Harvesting Structure, Check Dam, Protection/Retaining Wall and Spring Tapped Chamber. Quality is Satisfactory.		maintenance of works already completed.	PIA/WDT/WC UG/Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
1.7	Stone masonry works-	Stone Masonry Works covered		•	PIA/WDT/WC
	(adherence to guidelines,	are Retaining Wall and Field			UG/Community
	layout, agency involved, quality	Bunding using loose boulders.			
	control, measurement book etc.)				
1.8	Area irrigated by source,	Practice of Irrigation by			PIA/WDT/WC
	ground water levels - bore well	exploring the sources like			UG/Community
	and open well, surface water-	Stream, Spring Tapped			
	nallah, stream flows and	Chamber, Check Dam and Water			
	drinking water status.	Well etc are observed.			
	_	Main source of drinking water			
		is spring water.			
1.9	Type of Tree Coverage,	Many types of trees and		1	PIA/WDT/WC
	horticulture coverage and	horticulture crops covered.		• Display Sign Boards	UG/Community
	shifting cultivation.			should be installed	
		Shifting Cultivation: Nil.		at the activity site	
1.10	Level of Participation by WC/	Level of Participation by WC		for creating	PIA/WDT/WC
	UG	members is satisfactory.		awareness among	UG/Community
				the community.	
1.11	Benefit realized (by way of soil	Yes.			PIA/WDT/WC
	conservation, water				UG/Community
	conservation, increased				
	irrigation water, cropping				
	intensity, diversification, etc.)				
1.12	Sharing of benefits by	Yes.			PIA/WDT/WC
	members of UGs (water				UG/Community
	sharing etc.)				
1.13	Status of beneficiaries	<u>C</u>]	PIA/WDT/WC
	contribution (10 % or 5 % as the	of each NRM works is credited			UG/Community
	case may be).	in the account of Watershed			
		Development Fund (WDF).			



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Yes.		• The activities carried out or the impact at	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.	community level should be documented.	PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/ vegetables/ fruit crops etc.)				PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Yes (Terrace Farming and Contour Farming).		New improved package of practices may be introduced.	PIA/WDT/WC UG/Community
3.	Farm Production Support Syste	m			
3.1	No. & types of activities	Drip Irrigations- 13 Nos. Piggery- 2 Nos. Kitchen Gardening- 24 Nos. Fishery-2 Nos.		• Capacity Building should be carried out on regular basis.	PIA/WDT/WC UG/Community
	* Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR and Training Programme.		• Low cost new	PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (target-vis-à-vis achievement)	Field demonstration related to agriculture, horticulture, organic farming and Bee-keeping.		Technologies may be adopted from time to time.	PIA/WDT/WC UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible
4.	Livestock				·
4.1	Availability of Green fodder	Available.			PIA/WDT/WC SHG/Beneficiary
4.2	Type of livestock	Piggery, Poultry and Cattle Rearing.		• Availability of Health Camps for Livestock may be organised from time to time.	PIA/WDT/WC SHG/Beneficiary
4.3	Quality of livestock (cross- bred, indigenous)	Piggery- Indigenous, Poultry- Indigenous and Cattle- Cross-bred.			PIA/WDT/WC SHG/Beneficiary
4.4	Milk production (target-vis-à-vis achievement)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Beneficiary
4.5	Animal health camps organized (No., type, animals covered, disease treated, drug distribution)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Beneficiary
4.6	Benefits realized (by way increased milk, meat, egg production)	Increase in Meat Production from Piggery and Poultry activities.		• Facilities and	PIA/WDT/WC SHG/Beneficiary
4.7	No. of Artificial Insemination (AI) centre created	Nil.		supplies may be arranged for better livestock management.	PIA/WDT/WC SHG/Beneficiary
4.8	No. of AI conducted	Nil.			PIA/WDT/WC SHG/Beneficiary
4.9	Benefits Realized (no. of families covered, additional quality heifers born, additional milk production etc.)	Nil.			PIA/WDT/WC SHG/Beneficiary



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (target vis-a-vise achievement)	Poultry activities are sold to local markets.			PIA/WDT/WC SHG/Beneficiary
4.11	Pasture and Fodder development (target vis-a-vise achievement)	Nil.			PIA/WDT/WC SHG/Beneficiary
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.			PIA/WDT/WC SHG/Beneficiary
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.			PIA/WDT/WC SHG/Beneficiary
5.	Income Generating Activity (IG.	A) – Livelihood Enhancement			
5.1	Status of IGA Plan (Target vis- a-vise achievement)	IGA Plan is available.		• Compliance with IGA Plan may be	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (Traditional, Natural Resource based, skill based, target vis-à-vis achievement)			improved.	PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 206 Nos.		Women SHGs formed under Rural Livelihood Mission	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 74 Nos.		may be explored to achieve the target for	PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 18 Nos.		SHG Formation.	PIA/WDT/WC/ SHG/Beneficiary



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
5.6	No. of landless families	Nil.	All the community		PIA/WDT/WC/
	covered		members possess		SHG/Beneficiary
			land holding.		
5.7	Capacity Building & Training	Awareness Programme, Training			PIA/WDT/WC/
	to SHGs on Livelihood (unit cost,	and Exposure Visits arranged.			SHG/Beneficiary
	project management, financial				
	management, conflict resolution, record keeping & accounting, marketing etc as				
	per training annual plan, resource				
	organization)			_	
5.8	Backward & Forward	Beneficiaries are linked with			PIA/WDT/WC/
	Linkages – (financial,	Exhibitions, Trade Fair, Mela			SHG/Beneficiary
	marketing and other	etc.			
	institutional support)			• More innovative	
5.9	Innovative IGAs	Basket Making = 2 Nos.		income generating	PIA/WDT/WC/
				areas may be	SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 18 Nos.		explored and	PIA/WDT/WC/
				encouraged.	SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.			PIA/WDT/WC/
					SHG/Beneficiary
5.12	Hand Holding	Hand holding support is			PIA/WDT/WC/
		extended by the WDTs.			SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.		• More sensitisation	PIA/WDT/WC/
				and awareness	SHG/Beneficiary
5.14	EDP and EAP	Nil.		programme may be	PIA/WDT/WC/
				arranged to orient	SHG/Beneficiary
				on loan repayment	
5.15	Status of repayment of loan/	Poor.		issues among the	PIA/WDT/WC/
	fund			beneficiaries.	SHG/Beneficiary



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible
6.	MEL&D Activities				
6.1	Status of Monitoring & Evaluation mechanism by;	Actively functional.			SLNA/WCDC/PIA/ WC/MEL&D Agencies
	> Internal by SLNA, WCDC, PIA etc.	Periodic Monitoring of the programme activities at SLNA, WCDC and PIA Level is active.		• Routine monitoring mechanism by	SLNA/WCDC/PIA/ WC/MEL&D Agencies
	> Independent third party external agencies (state MEL&D agencies)	NEDFi is the State MEL&D Agency.	1	community at WC level should be encouraged.	SLNA/WCDC/PIA/ WC/MEL&D Agencies
	> Independent third party external agencies (national ME&L agency)	Mukesh & Associates is the National ME&L agency.		• Regular monitoring	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.2	Details of Agencies in places	Both State MEL&D and National ME&L agencies are operating actively.		will help in steering the projects towards its objectives and	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.3	Learning Mechanisms	Documentation of Good Practices, Success Stories, Case Studies and Thematic Studies are practiced.		would support in decision making of the stakeholders.	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.4	Dissemination Mechanism	Periodical Reports, Study Reports, Videos and Meetings.			SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.5	Community MONITORING at WC level	Poor.			SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.		MP activities may be once in a year for every	PIA/WDT/WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible
7.	Project Management			Improvement	Responsible
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.		• WCDCs should release the funds to the WCs and PIAs	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.		within the prescribed time line as per operational	SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.		guide line.	SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.		• Fund transfer among the institutions should	SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.		be supported with a formal letter/ order	SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.		etc and that should be documented for future reference.	SLNA/WCDC/PIA/ WDT/WC
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.		• Social audit Reports should be made available for general	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.		public.	WCDC/PIA/WDT/WC/ UG/SHG/Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
7.2.3	Verification of quality of work	Yes. Quality of work is verified			WCDC/PIA/WDT/WC/
	as per guidelines.	by the PIA Officials from time to			UG/SHG/Community
		time.			
7.3	Capacity Building (CB) For All	Levels			
7.3.1	Status of Annual Training	Training as per Annual Training		• Capacity Building	PIA/WDT/WC/
	Plan	Plan is completed up to 3 rd Year.		should lead to	UG/SHG/Community
7.3.2	Status of training agencies			enhancement of	PIA/WDT/WC/
	(SRO/ DRO/ PRO)	SIRD, NIRD, Departmental		capacities to	UG/SHG/Community
		Training Centre, RRTC, ICAR		conceptualise the	
		and VTC etc.		implementation of	
7.3.3	Training module developed at	Yes.		IWMP and not just	PIA/WDT/WC/
	all levels (as per annual training plan)			the capacity to	UG/SHG/Community
7.3.4	No. of Trainings conducted (as	29 Nos.		execute specific	PIA/WDT/WC/
	per annual training plan)			tasks.	UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 400 Nos.			PIA/WDT/WC/
	_	(Approximately)		• Capacity Building	UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.		effort should go	PIA/WDT/WC/
	-	·		beyond one-time	UG/SHG/Community
7.3.7	Content and appropriateness	Satisfactory.		training and should	PIA/WDT/WC/
	of training			be sustained over a	UG/SHG/Community
7.3.8	Quality of Trainers and	Satisfactory.		long term.	PIA/WDT/WC/
	Resource Persons			Decrete fellow wa	UG/SHG/Community
				• Regular follow-up	
				after the training	
				programmes is	
				desirable.	



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
8	Convergence				
8.1	Status of Convergence Plan (Prepared or not)	Poor.	implementation of	should facilitate the important programmes	WCDC/PIA/WDT/WC/L ine Departments
			through convergence	e of other departments.	
8.2	Details of Schemes / Activities	One Dug out cum Fishery Pond	Su	accessful Convergence	WCDC/PIA/WDT/WC/L
	converged (As per plan)	is implemented with the scheme	ex	speriences may be widely	ine Departments/
		namely Jalkhund Water	sh	nared and disseminated.	MEL&D
		Resource Scheme under			
		Convergence.			



Batch: III Name of the Project: IWMP XII District: East Khasi Hills

Batch:	Ш	Name of the Project:	I WWIP XII	District: 1	East Khasi Hills
Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
I	Work Phase				
1.	Soil & Water Conservations				
	No. of structures created	Target: 205 Nos.	Achievement is	Regular release of	PIA/WDT/WC
1.1	(Target-vis-à-vis achievement)		based on the fund	Project funds may be	UG/Community
		Achievement: 93 Nos.	allocation till date.	arranged.	
1.2	Status of incomplete	Completed all the 93 Nos. of			PIA/WDT/WC
	structures.	structures.			UG/Community
1.3	Technical Feasibility, location,	Location is selected in		• Since NRM related	PIA/WDT/WC
	designing and quality of	consultation with community.		works are also	UG/Community
	structure (adherence to			carried out on	
	guidelines, layout, agency			community lands,	
	involved, quality control,			rights over	
	measurement book etc.)			community lands	
1.4	Variation of location, size of	Minor change in location and		should be clearly	PIA/WDT/WC
	structure (reasons thereof).	size based on appropriate		specified and	UG/Community
1.5	C4-4	feasibility. Approval of Watershed		documented.	PIA/WDT/WC
1.5	Status of approval of variations of any from	Approval of Watershed Committee and local body is			UG/Community
	variations of any from appropriate authority.	obtained.			OG/Community
1.6	Type and quality of structure	Type includes Water Harvesting		• Perspective plans	PIA/WDT/WC
1.0	(Check dam, percolation tank,	Structure, Check Dam and		should include	UG/Community
	pond, (adherence to guidelines,	Protection/Retaining Wall using		maintenance of	,
	layout, agency involved, quality	loose boulder.		works already	
	control, measurement book etc.)			completed.	
		Quality is Satisfactory.		complete d.	
		•			
	1		1	1	



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
1.7	Stone masonry works-	Stone Masonry Works covered			PIA/WDT/WC
	(adherence to guidelines,				UG/Community
	layout, agency involved, quality	Plugging and Rubble Masonry			
	control, measurement book etc.)	Works.			
1.8	Area irrigated by source,				PIA/WDT/WC
	ground water levels - bore well				UG/Community
	and open well, surface water-	tapped from hills, rain water			
	nallah, stream flows and	harvested, Check Dam and			
	drinking water status.	spring water etc are observed.			
		Main source of drinking water			
		is Spring Tapped Chamber.			
1.9	Type of Tree Coverage,			• Display Sign Boards	PIA/WDT/WC
	horticulture coverage and	horticulture crops covered.		should be installed	UG/Community
	shifting cultivation.			at the activity site	
		Shifting Cultivation:		for creating	
		Broomstick Cultivation in		awareness among	
		Phudwisdei MWS.		the community.	
1.10	Level of Participation by WC/	Level of Participation by WC			PIA/WDT/WC
	UG	members is satisfactory.			UG/Community
4 4 4	D 64 11 1 /1 C 11	X7		-	
1.11	Benefit realized (by way of soil	Yes.			PIA/WDT/WC
	conservation, water				UG/Community
	conservation, increased				
	irrigation water, cropping				
	intensity, diversification, etc.)	**			
1.12	Sharing of benefits by	Yes.			PIA/WDT/WC
	members of UGs (water				UG/Community
	sharing etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Status of beneficial contribution is Very Poor.	ry		PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	exce whic	tional areas not covered of due to steep slope areas in are not suitable for vation.	• The activities carried out or the impact at	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.	community le vel should be documented.	PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/vegetables/fruit crops etc.)	Yes. (Includes Bay leaf, Oran and Chilli Pepper).	ge		PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.		New improved package of practices may be introduced.	PIA/WDT/WC UG/Community
3.	Farm Production Support Syste	m			
3.1	No. & types of activities	Drip Irrigation, Water Tar RCC Pond, Mulchin Distribution of Seeds, Carpen Equipments and Fish Fingerling for Fishery.	ry	• Capacity Building should be carried out on regular basis.	PIA/WDT/WC UG/Community
	❖ Capacity Building & Training	Awareness Generati Programme, Exposure Visit ICAR and Training Programme	to	• Low cost new Technologies may	PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (target-vis-à-vis achievement)	Nil.		be adopted from time to time.	PIA/WDT/WC UG/Community



Sl. No.	Processes / Activities	Situatio nal Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.	Livestock				200 6012220
4.1	Availability of Green fodder	Available.		Availability of Health Camps for Livestock may be	PIA/WDT/WC SHG/Community
4.2	Type of livestock	Piggery, Poultry, Bee-keeping, Goatery and Cattle Rearing.		organised from time to time.	PIA/WDT/WC SHG/Community
4.3	Quality of livestock (cross- bred, indigenous)	Piggery- Indigenous and Poultry- Indigenous			PIA/WDT/WC SHG/Community
4.4	Milk production (target-vis-à-vis achievement)	Nil.	Target for Milk production is not available.		PIA/WDT/WC SHG/Community
4.5	Animal health camps organized (No., type, animals covered, disease treated, drug distribution)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Community
4.6	Benefits realized (by way increased milk, meat, egg production)	Increase in Meat Production from Piggery and Poultry activities.		• Facilities and	PIA/WDT/WC SHG/Community
4.7	No. of Artificial Insemination (AI) centre created	Nil.		supplies may be arranged for better	PIA/WDT/WC SHG/Community
4.8	No. of AI conducted	Nil.		livestock mana ge ment.	PIA/WDT/WC SHG/Community
4.9	Benefits Realized (no. of families covered, additional quality heifers born, additional milk production etc.)	Nil.			PIA/WDT/WC SHG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (target vis-a-vise achievement)	Meat items from Piggery and Poultry activities are sold to local markets.			PIA/WDT/WC SHG/Community
4.11	Pasture and Fodder development (target vis-a-vise achievement)	Nil.			PIA/WDT/WC SHG/Community
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.			PIA/WDT/WC SHG/Community
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.			PIA/WDT/WC SHG/Community
5.	Income Generating Activity (IG	A) – Livelihood Enhancement			
5.1	Status of IGA Plan (Target vis- a-vise achievement)	IGA Plan is not available.		• IGA Plan may be developed.	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (Traditional, Natural Resource based, skill based, target vis-à-vis achievement)	Basket Making, Agriculture			PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 245 Nos.		Women SHGs formed under Rural Livelihood Mission	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 45 Nos.		may be explored to achieve the target for SHG Formation.	PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 9 Nos.			PIA/WDT/WC/ SHG/Beneficiary



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
5.6	No. of landless families	Nil.	All the community		PIA/WDT/WC/
	covered		members possess land holding.		SHG/Beneficiary
5.7	Capacity Building & Training to SHGs on Livelihood (unit	Awareness Programme, Training and Exposure Visits arranged.			PIA/WDT/WC/ SHG/Beneficiary
	cost, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as				
	per training annual plan, resource organization)				
5.8	Backward & Forward Linkages – (financial, marketing and other institutional support)	Nil.		More innovative	PIA/WDT/WC/ SHG/Beneficiary
5.9	Innovative IGAs	Nil.		income generating areas may be explored and	PIA/WDT/WC/ SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 9 Nos.		encouraged.	PIA/WDT/WC/ SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.			PIA/WDT/WC/ SHG/Beneficiary
5.12	Hand Holding	Hand holding support is extended by the WDTs.			PIA/WDT/WC/ SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.			PIA/WDT/WC/ SHG/Beneficiary



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
5.14	EDP and EAP	Nil.		• More sensitisation	PIA/WDT/WC/
				and awareness	SHG/Beneficiary
				programme may be	
5.15	Status of repayment of loan/	Poor.		arranged to orient	PIA/WDT/WC/
	fund			on loan repayment	SHG/Beneficiary
				issues among the	
				beneficiaries.	
6.	MEL&D Activities				
6.1	Status of Monitoring &	Actively functional.			SLNA/WCDC/PIA/
	Evaluation mechanism by;				WC/MEL&D Agencies
	-			• Routine monitoring	
	> Internal by SLNA, WCDC,	Periodic Monitoring of the		mechanism by	SLNA/WCDC/PIA/
	PIA etc.	programme activities at SLNA,		community at WC	WC/MEL&D Agencies
		WCDC and PIA Level is active.		level should be	
	> Independent third party	NEDFi is the State MEL&D		encouraged.	SLNA/WCDC/PIA/
	external agencies (state	Agency.			WC/MEL&D Agencies
	MEL&D agencies)				
	> Independent third party	Mukesh & Associates is the		• Regular monitoring	SLNA/WCDC/PIA/
	external agencies (national	National ME&L agency.		will help in steering	WC/MEL&D Agencies
	ME&L agency)			the projects towards	
6.2	Details of Agencies in places	Both State MEL&D and		its objectives and	SLNA/WCDC/PIA/
		National ME&L agencies are		would support in	WC/MEL&D Agencies
		operating actively.		decision making for	
6.3	Learning Mechanisms	Documentation of Good		the project actors.	SLNA/WCDC/PIA/
		Practices, Success Stories, Case			WC/MEL&D Agencies
		Studies and Thematic Studies are			-
		practiced.			
6.4	Dissemination Mechanism	Periodical Reports, Study			SLNA/WCDC/PIA/
		Reports, Videos and Meetings.			WC/MEL&D Agencies



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible
6.5	Community MONITORING at WC level			-	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7 7.	Social Audit, if any Project Management	Poor.		MP activities may be year for every project.	PIA/WDT/WC/ Community
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.		• WCDCs shall release the funds to	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	-	the WCs and PIAs within the prescribed time line	SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.		-1	as per operational guide line.	SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify			• Fund transfer among the	SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.		institutions should be supported with a formal letter/ order etc and that should be documented for future reference.	SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.			SLNA/WCDC/PIA/ WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
7.2	Transparency				
7.2.1	Fund utilization	Satisfactory.		• Social audit Reports should be made	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.2	Public display of activities and progress.	Public Display system is poor.		available for general public.	WCDC/PIA/WDT/WC/ UG/SHG/Community
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.			WCDC/PIA/WDT/WC/ UG/SHG/Community
7.3	Capacity Building (CB) For All	Levels			
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.		• Capacity Building should lead to enhancement of	PIA/WDT/WC/ UG/SHG/Community
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.		capacities to conceptualise the implementation of IWMP and not just	PIA/WDT/WC/ UG/SHG/Community
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.		the capacity to execute specific tasks. Capacity Building effort should go beyond one-time training and should be sustained over a long term.	PIA/WDT/WC/ UG/SHG/Community
7.3.4	No. of Trainings conducted (as per annual training plan)	16 Nos.			PIA/WDT/WC/ UG/SHG/Community
7.3.5	No. of Participants attended	Watershed Level- 400 Nos. (Approximately)			PIA/WDT/WC/ UG/SHG/Community
7.3.6	Level of Participation	Satisfactory.			PIA/WDT/WC/ UG/SHG/Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
7.3.7	Content and appropriateness	Satisfactory.		• Regular follow-up	PIA/WDT/WC/
	of training			after the training	UG/SHG/Community
7.3.8	Quality of Trainers and	Satisfactory.		programmes is	PIA/WDT/WC/
	Resource Persons			des irable.	UG/SHG/Community
8	Convergence				
8.1	Status of Convergence Plan	Poor.	PIAs and WDTs	should facilitate the	WCDC/PIA/WDT/WC/L
	(Prepared or not)		implementation of	important programmes	ine Departments
			through convergence	of other departments.	
8.2	Details of Schemes / Activities	Nil.	Ca	se Studies on	WCDC/PIA/WDT/WC/L
	converged (As per plan)		Co	nvergence may be	ine Departments/
			refe	erred.	MEL&D



Batch: III Name of the Project: IWMP VII District: Ri-Bhoi

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
I	Work Phase				•
1.	Soil & Water Conservations				
1.1	No. of structures created (Target-vis-à-vis achievement)	Target: 136 Nos. Achievement: 60 Nos.	Achievement is based on the fund allocation till date.	Regular release of Project funds may be arranged.	PIA/WDT/WC UG/Community
1.2	Status of incomplete structures.	Completed all the 60 Nos. of structures.			PIA/WDT/WC UG/Community
1.3	Technical Feasibility, location, designing and quality of structure (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Location is selected in consultation with community.		• Since NRM related works are also carried out on community lands, rights over community lands	PIA/WDT/WC UG/Community
1.4	Variation of location, size of structure (reasons thereof).	Minor change in location and size based on appropriate feasibility.		should be clearly specified and documented.	PIA/WDT/WC UG/Community
1.5	Status of approval of variations of any from appropriate authority.	Approval of Watershed Committee and local body is obtained.		documented.	PIA/WDT/WC UG/Community
1.6	Type and quality of structure (Check dam, percolation tank, pond, (adherence to guidelines, layout, agency involved, quality control, measurement book etc.)	Type includes Water Harvesting Structure, Check Dam, C.C. Channel and Protection/Retaining Wall. Quality is Satisfactory.		Perspective plans should include maintenance of works already completed.	PIA/WDT/WC UG/Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
1.7	Stone masonry works-	Stone Masonry Works covered			PIA/WDT/WC
	(adherence to guidelines,	are Retaining Wall, Field			UG/Community
	layout, agency involved, quality	Bunding and Rubble Masonry			
	control, measurement book etc.)	Works.			
1.8	Area irrigated by source,	· · · · · · · · · · · · · · · · · · ·			PIA/WDT/WC
	ground water levels - bore well				UG/Community
	and open well, surface water-	Spring, Rain water harvested in			
	nallah, stream flows and	, &			
	drinking water status.	CC Channel etc are observed.			
		34.			
		Main source of drinking water		D' 1 C' D 1	
1.0	True of True Correga	is Spring Tapped Chamber. Many types of trees and		Display Sign Boards should be installed	PIA/WDT/WC
1.9	Type of Tree Coverage, horticulture coverage and	• • •		at the activity site	UG/Community
	shifting cultivation.	northeurture crops covered.		for creating	OG/Community
	Similing Cultivation.	Shifting Cultivation: Vegetable,		awareness among	
		Paddy and Shifting		the community.	
		Cultivation.		the community.	
1.10	Level of Participation by WC/	Level of Participation by WC			PIA/WDT/WC
	UG	members is satisfactory.			UG/Community
1.11	Benefit realized (by way of soil	Yes.			PIA/WDT/WC
	conservation, water				UG/Community
	conservation, increased				
	irrigation water, cropping				
1.10	intensity, diversification, etc.)	V			DIA AMPTANO
1.12	Sharing of benefits by members of UGs (water	Yes.			PIA/WDT/WC
	(UG/Community
	sharing etc.)				



Sl. No.	Processes / Activities	Situatio nal Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.13	Status of beneficiaries contribution (10% or 5% as the case may be).	Status of beneficiary contribution is Very Poor.			PIA/WDT/WC UG/Community
2.	Agriculture Production				
2.1	Additional area brought under cultivation	Additional areas are covered for cultivation of Vegetables, Banana, Paddy and Broomsticks.		• The activities carried out or the	PIA/WDT/WC UG/Community
2.2	Cropping intensity	High.	High yield due to fertile land and availability of water.	impact at community level should be	PIA/WDT/WC UG/Community
2.3	Crop diversification (cash crops/vegetables/fruit crops etc.)	Yes. (Includes Fruits, Vegetables and other Cash Crops).		doc umente d.	PIA/WDT/WC UG/Community
2.4	Adoption of improved package of practices	Nil.		New improved package of practices may be introduced.	PIA/WDT/WC UG/Community
3.	Farm Production Support Syste	m			
3.1	No. & types of activities	Drip Irrigation, Distribution of Seeds, Tailoring, Apiculture, Mulching and Kitchen Gardening etc.		• Capacity Building should be carried out on regular basis.	PIA/WDT/WC UG/Community
	* Capacity Building & Training	Awareness Generation Programme, Exposure Visit to ICAR, RRTC and Training Programme.		• Low cost new Technologies may	PIA/WDT/WC UG/Community
3.2	No. & types of field demonstration for adoption of new technology & practices (target-vis-à-vis achievement)	Nil.		be adopted from time to time.	PIA/WDT/WC UG/Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
4.	Livestock				
4.1	Availability of Green fodder	Available.	1	• Availability of Health Camps for Livestock may be	PIA/WDT/WC SHG/Community
4.2	Type of livestock	Piggery, Poultry and Cattle Rearing.	1	organised from time to time.	PIA/WDT/WC SHG/Community
4.3	Quality of livestock (cross- bred, indigenous)	Poultry- Indigenous and Cattle- Cross-bred			PIA/WDT/WC SHG/Community
4.4	Milk production (target-vis-à- vis achievement)	Carried out individually.	Target for Milk production is not available.		PIA/WDT/WC SHG/Community
4.5	Animal health camps organized (No., type, animals covered, disease treated, drug distribution)	Nil.	Animal health camps not organised.		PIA/WDT/WC SHG/Community
4.6	Benefits realized (by way increased milk, meat, egg production)	Increase in Meat Production from Piggery and Poultry activities.		• Facilities and	PIA/WDT/WC SHG/Community
4.7	No. of Artificial Insemination (AI) centre created	Nil.		supplies may be arranged for better livestock management.	PIA/WDT/WC SHG/Community
4.8	No. of AI conducted	Nil.			PIA/WDT/WC SHG/Community
4.9	Benefits Realized (no. of families covered, additional quality heifers born, additional milk production etc.)	Nil.			PIA/WDT/WC SHG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.10	Meat Production (target vis-a-vise achievement)	Meat items from Piggery and Poultry activities are sold to local markets.			PIA/WDT/WC SHG/Community
4.11	Pasture and Fodder development (target vis-a-vise achievement)	Nil.			PIA/WDT/WC SHG/Community
4.12	Training & Capacity Building on livestock.	Awareness Programme, Training and Exposure Visits arranged.			PIA/WDT/WC SHG/Community
4.13	Veterinary services system (ex: Gopal Mitra, etc)	Not Available.			PIA/WDT/WC SHG/Community
5.	Income Generating Activity (IG	A) – Livelihood Enhancement			
5.1	Status of IGA Plan (Target vis- a-vise achievement)	IGA Plan is not available.		• IGA Plan may be developed.	PIA/WDT/WC/ SHG/Beneficiary
5.2	Type of IGAs (Traditional, Natural Resource based, skill based, target vis-à-vis achievement)	· ·			PIA/WDT/WC/ SHG/Beneficiary
5.3	No. of persons covered	No. of Persons= 212 Nos.		Women SHGs formed under Rural Livelihood Mission	PIA/WDT/WC/ SHG/Beneficiary
5.4	Women covered	Women Covered= 42 Nos.		may be explored to achieve the target for SHG Formation.	PIA/WDT/WC/ SHG/Beneficiary
5.5	No. of SHGs	No. of SHGs= 15 Nos.			PIA/WDT/WC/ SHG/Beneficiary



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
5.6	No. of landless families	Nil.	All the community		PIA/WDT/WC/
	covered		members possess land holding.		SHG/Beneficiary
5.7	Capacity Building & Training				PIA/WDT/WC/
	to SHGs on Livelihood (unit	and Exposure Visits arranged.			SHG/Beneficiary
	cost, project management,				
	financial management, conflict				
	resolution, record keeping &				
	accounting, marketing etc as per training annual plan,				
	resource organization)				
5.8	Backward & Forward	Nil.			PIA/WDT/WC/
3.0	Linkages – (financial,				SHG/Beneficiary
	marketing and other				,
	institutional support)			• More innovative	
5.9	Innovative IGAs	Nil.		income generating	PIA/WDT/WC/
				areas may be explored and	SHG/Beneficiary
5.10	Group IGAs	Group IGAs= 15 Nos.		encouraged.	PIA/WDT/WC/
				C	SHG/Beneficiary
5.11	Functioning of IGAs	Satisfactory.			PIA/WDT/WC/
	Ü				SHG/Beneficiary
5.12	Hand Holding	Hand holding support is			PIA/WDT/WC/
		extended by the WDTs.			SHG/Beneficiary
5.13	Sustainability	Activities are self-sustained.			PIA/WDT/WC/
	,				SHG/Beneficiary



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
5.14	EDP and EAP	Nil.		• More sensitisation	PIA/WDT/WC/
				and awareness	SHG/Beneficiary
5.15	Status of management of loop/	Poor.		programme may be	PIA/WDT/WC/
5.15	Status of repayment of loan/ fund	F001.		arranged to orient	SHG/Beneficiary
	Tuna			on loan repayment	SITO/ Belief Clary
				issues among the	
	1577.05.4.4.44			beneficiaries.	
6.	MEL&D Activities				
6.1	Status of Monitoring &	Actively functional.			SLNA/WCDC/PIA/
	Evaluation mechanism by;	•			WC/MEL&D Agencies
	• ,			• Routine monitoring	_
	> Internal by SLNA, WCDC,			mechanism by	SLNA/WCDC/PIA/
	PIA etc.	programme activities at SLNA,		community at WC	WC/MEL&D Agencies
		WCDC and PIA Level is active.		level should be	
	> Independent third party	NEDFi is the State MEL&D		encouraged.	SLNA/WCDC/PIA/
	external agencies (state	Agency.			WC/MEL&D Agencies
	MEL&D agencies)				GT. 1.1 (TTIGT G (DT.) (
	> Independent third party	Mukesh & Associates is the		• Regular monitoring	SLNA/WCDC/PIA/
	external agencies (national	National ME&L agency.		will help in steering	WC/MEL&D Agencies
	ME&L agency)	D (1 C) (MEL 0 D		the projects towards	CLNIA /WCDC /DIA /
6.2	Details of Agencies in places	Both State MEL&D and		its objectives and	SLNA/WCDC/PIA/
		National ME&L agencies are		would support in	WC/MEL&D Agencies
(2	T	operating actively.		decision making for	CLNIA/WCDC/DLA/
6.3	Learning Mechanisms	Documentation of Good		the project actors.	SLNA/WCDC/PIA/
		Practices, Success Stories, Case Studies and Thematic Studies are			WC/MEL&D Agencies
(1	D'anne d'an Marke	practiced.			CLNIA/WCDC/DLA/
6.4	Dissemination Mechanism	Periodical Reports, Study			SLNA/WCDC/PIA/
		Reports, Videos and Meetings.			WC/MEL&D Agencies



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.	Trocesses / Activities	Situational Status	AC asons	Improvement	Responsible
6.5	Community MONITORING at WC level	Poor.	-	20070	SLNA/WCDC/PIA/ WC/MEL&D Agencies
6.7	Social Audit, if any	Poor.		MP activities may be year for every project.	PIA/WDT/WC/ Community
7.	Project Management				
7.1	Financial Management				
7.1.1	Procurement system as per guidelines.	Yes.	1	WCDCs shall release the funds to the WCs and PIAs.	SLNA/WCDC/PIA/ WDT/WC
7.1.2	Status of fund utilization at various level, unspent fund if any.	PIA submits Progress Report from time to time.	-	within the prescribed time line as per operational	SLNA/WCDC/PIA/ WDT/WC
7.1.3	Financial progress of project activities.	Satisfactory.		guide line.	SLNA/WCDC/PIA/ WDT/WC
7.1.4	Timely submission of SOE and UC by SLNA, WCDC/PIA and others, specify	PIA already submitted SOE and UC of the last fund released.	1	• Fund transfer among the institutions should be supported with a formal letter/ order etc and that should be documented for future reference.	SLNA/WCDC/PIA/ WDT/WC
7.1.5	Mode of transfer (A/C payee Cheque / PFMS / online)	Mode of fund release is through online transfer.			SLNA/WCDC/PIA/ WDT/WC
7.1.6	Training on Financial Mgt. – type, no. content, quality etc.	Training arranged for PIA Officials, WC Members and SHGs etc.			SLNA/WCDC/PIA/ WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stake holders Responsible		
7.2	Transparency						
7.2.1	Fund utilization	Satisfactory.		• Social audit Reports should be made available for general	WCDC/PIA/WDT/WC/ UG/SHG/Community		
7.2.2	Public display of activities and progress.	Public Display System is poor.		public.	WCDC/PIA/WDT/WC/ UG/SHG/Community		
7.2.3	Verification of quality of work as per guidelines.	Yes. Quality of work is verified by the PIA Officials from time to time.			WCDC/PIA/WDT/WC/ UG/SHG/Community		
7.3	Capacity Building (CB) For All	Levels					
7.3.1	Status of Annual Training Plan	Training as per Annual Training Plan is completed up to 3 rd Year.		• Capacity Building should lead to enhancement of	PIA/WDT/WC/ UG/SHG/Community		
7.3.2	Status of training agencies (SRO/ DRO/ PRO)	Training Agencies involved are SIRD, NIRD, Departmental Training Centre, RRTC, ICAR and VTC etc.		capacities to conceptualise the implementation of IWMP and not just the capacity to execute specific tasks.	PIA/WDT/WC/ UG/SHG/Community		
7.3.3	Training module developed at all levels (as per annual training plan)	Yes.			PIA/WDT/WC/ UG/SHG/Community		
7.3.4	No. of Trainings conducted (as per annual training plan)	22 Nos.			PIA/WDT/WC/ UG/SHG/Community		
7.3.5	No. of Participants attended	Watershed Level- 380 Nos. (Approximately)			PIA/WDT/WC/ UG/SHG/Community		



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improvement	Responsible
7.3.6	Level of Participation	Satisfactory.		• Capacity Building	PIA/WDT/WC/
				effort should go	UG/SHG/Community
				beyond one-time	
7.3.7	Content and appropriateness	Satisfactory.		training and should	PIA/WDT/WC/
	of training			be sustained over a	UG/SHG/Community
7.3.8	Quality of Trainers and	Satisfactory.		long term.	PIA/WDT/WC/
	Resource Persons				UG/SHG/Community
				• Regular follow-up	
				after the training	
				programmes is	
				desirable.	
8	Convergence				
8.1	Status of Convergence Plan	Poor.	PIAs and WDTs	should facilitate the	WCDC/PIA/WDT/WC/L
	(Prepared or not)		implementation of	important programmes	ine Departments
			through convergence	of other departments.	1
8.2	Details of Schemes / Activities	Nil.	Ca	ase Studies on	WCDC/PIA/WDT/WC/L
	converged (As per plan)		Co	onvergence may be	ine Departments/
			re	ferred.	MEL&D



HIGHLIGHT OF THE BATCH-IV PROJECTS COVERED:

1) District: East Khasi Hills; Number of Project: 1 (One) No.

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XIII (2012-13)
2.	Name of the Block/s	Pynursla C&RD Block.
3.	Name of Watershed/Micro	Wah Rymben MWS and Umkrem MWS.
	Watershed (MWS) and	MWS Codes: 3C1B5i3a, 3C1B5i3b, 3C1B5i3d, 3C1C2a1a,
	Code	3C1C2a1b and 3C1C2a1c.
4.	Total Nos. of Villages	15 (Fifteen) Nos. of Villages.
	Covered	
5.	Total Geographical Area (Ha)	5280 Ha.
6.	Project Area Proposed for Treatment (Ha)	4970 На.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 745.50 Lakhs.
8.	Major Reasons for	 Soil erosion during monsoon season,
	Selection of the Watershed	Unscientific Cultivation Practices and
		Poor Socio-economic condition of the people.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June	There are 3 (Three) numbers of WDTs involved in the Project.
	2016).	❖ The total number of EPA's completed are 10 numbers achieving 100% of the target. Major EPA's in the project area are RCC Dam.
		❖ The number of SHGs assisted till date in the project area is 9 nos. out of which number of women SHG are 4 numbers. Average size of the members is 10 per SHG.
		❖ There are 24 numbers of UGs and average size of the members is 7 per UG.
		❖ Watershed Committee has been formed and registered.
		❖ The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman (Wah Rymben) : Shri Runninstar Mylliemngap Secretary (Wah Rymben) : Shri Edion Khonglaban.
		Chairman (Wah Umkrem) : Shri Silvanus Ryngksai. Secretary (Wah Umkrem) : Shri Superman Khongnoh.

HIGHLIGHT OF THE BATCH-IV PROJECTS COVERED



2) District: Ribhoi; Number of Project: 1 (One) No.

Table: 2.1.

1.	Name of the Project	RB-IWMP- VIII (2012-13)
2.	Name of the Block/s	Umling & Umsning C&RD Block.
3.	Name of Watershed/Micro	Umshaki MWS- 3B2A4b1f,
	Watershed (MWS) and	Ummyrsiang MWS- 3B2A4b1e,
	Code	Umtyrli- Rangdon MWS- 3B2A2a3h and
		Umtham-Umkhlen MWS-3B2A4b1c.
4.	Total Nos. of Villages	15 (Fifteen) Nos. of Villages.
	Covered	
5.	Total Geographical Area	5819 Ha.
	(Ha)	5000 Y
6.	Project Area Proposed for	5000 Ha.
7	Treatment (Ha)	D #50.00 L 11
7.	Total Project Cost (Rs. in	Rs. 750.00 Lakhs
8.	Lakhs) Major Reasons for	D E A A
0.	Selection of the Watershed	Burning Forest Area, Grant Control of The
	Selection of the watershed	Indiscriminate Cutting of Trees and
	Duning the Duning time	• Soil Erosion.
9. 10.	Project Duration Project Implementing	5 (Five) Years.
10.		Soil & Water Conservation Territorial Division, Nongpoh.
1.1	Agency	* The 2 (The 1) 2 (The 1) 2 (The 2)
11.	Summary of	There are 3 (Three) numbers of WDTs involved in the
	Observations for the	Project.
	Period (April- June	
	2016).	The total number of EPA's completed are 36 numbers achieving 100% of the target. Major EPA's in the project
		area are RCC Water Tank.
		❖ The number of SHGs assisted till date in the project area
		is 17 nos. Average size of the members is 10 per SHG.
		❖ There are 30 numbers of UGs in the project area. There
		are 7 numbers of members who are also member of WC.
		❖ Watershed Committee has been formed but registration
		process in on progress.
		The Name of the WC/MWC Chairman/Secretary
		appointed are as follows;
		Chairman (Umtyrli- Rongkon): Shri B. Rongpeit.
		Secretary (Umtyrli- Rongkon): Shri K. Timung.
		Chairman (Umshaki) : Shri Rojis Mangu.
		Secretary (Umshaki): Shri Shanskhem Lumphuid.
		Chairman (Ummyrsiang) : Shri Dominian Mallai.
		Secretary (Umshaki): Shri D. R. Mawphniang.



3) District: South West Khasi Hills; Number of Project: 1 (One) No.

Table: 3.1.

1.	Name of the Project	SWKH-IWMP- III (2012-13)
2.	Name of the Block/s	Mawkyrwat C&RD Block.
3.	Name of Watershed/Micro	Umit- Umsohphlang Watershed.
	Watershed (MWS) and	MWS Codes: 3C1B4a4a, 3C1B4a4b, 3C1B4a4e, 3C1B4a4j
	Code	and 3C1B4a4k.
4.	Total Nos. of Villages	18 (Eighteen) Nos. of Villages.
	Covered	
5.	Total Geographical Area (Ha)	6116 Ha.
6.	Project Area Proposed for	5850 Ha.
0.	Treatment (Ha)	3030 114.
7.	Total Project Cost (Rs. in	Rs. 877.50 Lakhs.
/ .	Lakhs)	15. 077.50 Lands.
8.	Major Reasons for	Very Poor Communication Facility,
0.	Selection of the Watershed	Inade quate Primary Infrastructure and
		Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing	Soil & Water Conservation Territorial Division, Mawkyrwat.
10.	Agency	Son & water Conservation Territorial Division, wrawkyrwat.
11.		❖ There is only 1 (One) WDT involved in the Project.
11.	•	There is only I (One) wild involved in the Project.
	Observations for the Period (April- June 2016).	❖ The total number of EPA's completed are 27 numbers achieving 100% of the target. Major EPA's in the project area are Footpath.
		❖ The number of SHGs assisted till date in the project area is 13 nos. out of which number of women SHG are 5 numbers. Average size of the members is 10 per SHG.
		❖ There are 10 numbers of UGs in the project area. There are 20 numbers of members who are also member of WC.
		❖ Watershed Committee has been formed and registered.
		 The Name of the WC Chairman/Secretary appointed are as follows: Chairman: Shri R. Shylla. Secretary: Shri S. Shangdiar.



Batch: IV Name of the Project: IWMP-XIII District: East Khasi Hills

Batch: 1	V	Name of the Pro	oject: IWMP-XIII	District: E	ast Khasi Hills
Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stak ehol ders Responsible
I.	Preparatory Phase				
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.			SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.			SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.			SLNA/WCDC/PIA
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.		• PIA shall arrange physical, financial and social audit	SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.		of the work undertaken from time to time.	SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.	-		SLNA/WCDC/PIA
1.1.7	Others (Specify)				SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	3 (Three) Nos.		• Recruitment process for	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.		any vacant WDT position may be fulfilled at an early date on priority basis.	WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible		
1.2.3	Experience	WDTs engaged are experienced.			WCDC/PIA/WDT		
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.	1		WCDC/PIA/WDT		
1.1.5	Others (Specify)				WCDC/PIA/WDT		
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training H		e-project activities vi	z. awareness & sensitization, Comn			
2.1	Project Orientation	Good.	-		WCDC/PIA/WDT		
2.2	Awareness & Sensitization	Satisfactory.		• It is desirable to develop	WCDC/PIA/WDT		
2.3	Community Mobilization	Satisfactory.		annual action plan for capacity building	WCDC/PIA/WDT		
2.4	CBOs	Satisfactory.		programmes as per allotted	WCDC/PIA/WDT		
2.5	EPA	Satisfactory.		budget for the year as	WCDC/PIA/WDT		
2.6	Participatory Project Management	Average.		mentioned in DPR.	WCDC/PIA/WDT		
2.7	Financial Management	Good.]	WCDC/PIA/WDT		
2.8	DPR Preparation	Good.		• Action plan may be	WCDC/PIA/WDT		
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		executed on priority basis and stages of the project.	WCDC/PIA/WDT		
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.			WCDC/PIA/WDT		
2.11	Participation Level and Impact	Good.			WCDC/PIA/WDT		
3.	Awareness & Sensitization (Appropriateness of awareness campaign & sensitization of project among project beneficiaries to establish the rapport and confidence building etc.)						
3.1	Type of Activity & Nos.: (Example – Villag e Level Meeting, Wall Painting, Street plays, etc.)	Distribution of IWMP Printed Notepads to all the community members those participate in training programs.			WCDC/PIA/WDT		



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
3.2	Attendance/ Participation in the events	Average.		• Planning for effective sensitization and	WCDC/PIA/WDT
3.3	Women Participation	Good		awareness campaign is	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	-	desirable.	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		• Records of participants, venue and date etc should be recorded and	WCDC/PIA/WDT
3.6	Others (specify)		-	maintained for future reference.	WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à- vis achievement (physical & financial)	Target = 10 Nos. Achievement = 10 Nos.			WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	RCC Dam		• To address the periodic maintenance of EPAs,	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.			opportunity for convergence with other schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.			WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.			WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.	-		WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.			WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (specify)				WCDC/PIA/WDT/
5.	Former tion & Franctioning of C	DOs and Other Institutions			WC/UG/Community
5.1	Formation & Functioning of C Self Help Group (SHG)	bos and other institutions			
5.1.1	Total No. of SHGs (Target vis- à-vis achievement	Target= Achievement = 9 Nos.			PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (% age)			• Regular monitoring and follow up action of PIA	PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 4 Nos.		officials may make some effective changes in	PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.		sustainability of SHGs.	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc)	SHG Trainings held: Training on Sustainability and Livestock Management.			PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (byelaws, objectives, frequency of meetings, savings, etc.)	Normal procedure for SHG formation followed.			PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (level of participation, rotation of signatories, objectives of SHGs etc.)	Average.			PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)	Average.			PIA/WDT/WC/SHG
5.1.9	Status of Saving (regular/equal/ frequency etc.)	Average.			PIA/WDT/WC/SHG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)	Maximum Amount for Inter-loaning = Rs. 500/-		Time to time orientation programme for SHGs may	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grade is awarded based on fulfillment of prescribed indicators.		be arranged covering following areas;	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		 Weekly Meeting, Weekly Savings, 	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			3. Internal Lending, 4. Regular Repayment	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			and 5. Healthy Book Keeping	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Bay Leaf Processing, Betel Nut Soaking and Vermi-compost.			PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)	Funding through NGOs.			PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Satisfactory.			PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	Achievement= 24 Nos.			PIA/WDT/WC/UG
5.2.2	Average Membership	7 Nos.			PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)	100% ST			PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.5	Number of UG Members who are also members of WC	26 Nos.			PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)	Satisfactory.			PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Training Programme on Community Mobilization arranged.		Under this project, all the EPAs are handed to UGs. PIA may arrange motivation training for	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)	Satisfactory.		UGs from time to time.	PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Contribution process is on progress.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Satisfactory.			PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	A)10/04/2013 B) 10/04/2013			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	A) 19 Nos. B) 27 Nos.			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	A) 5 Nos. B) 5 Nos.			WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	A)10/05/2016 B) 10/05/2016			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Very Good.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Very Good.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Mylliemngap B. Mr. S. Ryngksai Secretary: A. Mr. E Khonglaban B. Mr. Superman K.		PIAs should ensure regular watershed committee meetings.	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting		• Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation.	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Satisfactory.		• The record of Minutes/ Resolutions should be	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	Monthly.		updated from time to time.	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.	-		WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stak ehol ders
No.				Improve ment	Responsible
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.)	Essential Records are maintained.	1		WCDC/PIA/WDT/WC
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.			WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.				WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Good.			WCDC/PIA/WDT/WC
	Level of Secretary's commitment.	Very Good.		• As per operational guideline, Secretary would	WCDC/PIA/WDT/WC
	Level of WDT member commitment.	Very Good.		be a dedicated functionary with no responsibilities	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)	Process for WDF is in process.		other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.				WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.19	Status of compliance of			improve ment	WCDC/PIA/WDT/WC
	decisions taken in WC				,, ebe, 1 11 1, 1, 2 1, 1, e
	meetings (action taken report,				
	follow up etc.)				
6.	DPR Preparation				
6.1	PRA conducted/ Focused	Yes.			WCDC/PIA/WDT/
	Group Discussion carried out				WC/ Community
6.2	Transect walk carried out	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.3	Baseline data collected as per	Yes.			WCDC/PIA/WDT/
	guidelines by PIA				WC/ Community
6.4	Verification of Baseline data by	Yes.			WCDC/PIA/WDT/
	State MEL&D done			• DPRs should be referred	WC/ Community
6.5	Status of variation in Baseline	Yes.		by the WC members for all	WCDC/PIA/WDT/
	data reported (consensus arrived			the activities taken up.	WC/ Community
	at)			<u> </u>	
6.6	Household Survey carried out	Yes.			WCDC/PIA/WDT/
	as per guidelines				WC/ Community
6.7	Integration of IWMP with				WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote				WCDC/PIA/WDT/
	Sensing Map			_	WC/ Community
6.11	Status of use of Hydrological	Yes			WCDC/PIA/WDT/
	parameters				WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.12	Status of Natural Resources				WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			• DPRs should be	WC/ Community
	livestock etc.)			supplemented with more	
6.13	Properly documented and its			realistic Annual Action	WCDC/PIA/WDT/
	availability			Plans likely to be	WC/ Community
6.14	Annual Action Plan	Developed but may be		developed on yearly basis	WCDC/PIA/WDT/
		improved further.		considering situational	WC/ Community
6.15	Convergence	Nil.		circumstance.	WCDC/PIA/WDT/
					WC/ Community
6.16	Integration of Benchmark				WCDC/PIA/WDT/
	Values				WC/ Community
6.17	Approval of DPR by Local	Yes.			WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/
					WC/ Community



Batch: IV Name of the Project: IWMP-VIII District: Ri Bhoi

Batch: I	.V	Name of the P	roject: IWMP-VI	Ц	District: Ri Bhoi					
Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stak e hol de rs Responsible					
	II. Preparatory Phase									
1.	Institutional Arrange ment									
1.1	PIA (To be filled in at PIA level)									
1.1.1	Numbers of Staff	2 (Two) Nos.			SLNA/WCDC/PIA					
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.			SLNA/WCDC/PIA					
1.1.3	Experience	Staffs involved are experienced.			SLNA/WCDC/PIA					
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.	-	• PIA shall arrange physical, financial and social audit	SLNA/WCDC/PIA					
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.		of the work undertaken from time to time.	SLNA/WCDC/PIA					
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.	-		SLNA/WCDC/PIA					
1.1.7	Others (Specify)				SLNA/WCDC/PIA					
1.2	WDT (To be filled in at WDT level)									
1.2.1	Numbers of Staff	3 (Three) Nos.		• Recruitment process for	WCDC/PIA/WDT					
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.		any vacant WDT position may be fulfilled at an early date on priority basis.	WCDC/PIA/WDT					
1.2.3	Experience	WDTs engaged are experienced.			WCDC/PIA/WDT					



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stak ehol ders Responsible		
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			WCDC/PIA/WDT		
1.1.5	Others (Specify)				WCDC/PIA/WDT		
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training H	v .	e-project activities vi	z. awareness & sensitization, Comm	nunity Mobilization, CBOs,		
2.1	Project Orientation	Good.		• It is desirable to develop	WCDC/PIA/WDT		
2.2	Awareness & Sensitization	Satisfactory.		annual action plan for	WCDC/PIA/WDT		
2.3	Community Mobilization	Satisfactory.		capacity building programmes as per allotted	WCDC/PIA/WDT		
2.4	CBOs	Satisfactory.		budget for the year as	WCDC/PIA/WDT		
2.5	EPA	Satisfactory.		mentioned in DPR.	WCDC/PIA/WDT		
2.6	Participatory Project Management	Average.	-		WCDC/PIA/WDT		
2.7	Financial Management	Good.		• Action plan may be	WCDC/PIA/WDT		
2.8	DPR Preparation	Good.		executed on priority basis	WCDC/PIA/WDT		
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		and stages of the project.	WCDC/PIA/WDT		
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	-		WCDC/PIA/WDT		
2.11	Participation Level and Impact	Satisfactory.			WCDC/PIA/WDT		
3.	1 1 1						
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Carried out village level meetings.			WCDC/PIA/WDT		



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stak ehol ders
No.				Improve ment	Responsible
3.2	Attendance/ Participation in the events	Satisfactory.		• Planning for effective sensitization and	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.		awareness campaign is	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.	-	desirable.	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		• Records of participants, venue and date etc should	WCDC/PIA/WDT
3.6	Others (specify)			be recorded and maintained for future reference.	WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à- vis achievement (physical & financial)	Target = 10 Nos. Achievement = 10 Nos.			WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	RCC Dam.		• Handing over of EPAs to UG should be completed	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.		at the earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.		• To address the periodic	WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		maintenance of EPAs, opportunity for convergence with other	WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.		schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.			WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (specify)			-	WCDC/PIA/WDT/ WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis- à-vis achievement	Target= Achievement = 17 Nos.		• Regular monitoring and follow up action of PIA	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (% age)			officials may make some effective changes in	PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs			sustainability of SHGs.	PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.]	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc)	SHG Trainings held: Training on Sustainability and Livestock Management.			PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (byelaws, objectives, frequency of meetings, savings, etc.)	Normal procedure for SHG formation followed.		• Time to time orientation programme for SHGs may be arranged covering	PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (level of participation, rotation of signatories, objectives of SHGs etc.)	Average.		following areas;	PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)	Average.		1. Weekly Meeting, 2. Weekly Savings, 3. Internal Lending,	PIA/WDT/WC/SHG
5.1.9	Status of Saving (regular/equal/ frequency etc.)	Contribution of Rs. 20/- is made by members of SHGs.		4. Regular Repayment and 5. Healthy Book Keeping.	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning				PIA/WDT/WC/SHG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	(frequency of inter-loaning, no. of loans etc.)				
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.			PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.			PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)		-		PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)		-		PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Weaving & Handloom, Candle Making and Ginger Cultivation.			PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund	Poor.	-		PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)		1		PIA/WDT/WC/UG
5.2.2	Average Membership	7 Nos.			PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)	100% ST			PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.5	Number of UG Members who are also members of WC				PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)			PIA may arrange motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)				PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)				PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)				PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings				PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	A) 26/02/2012 B) 26/02/2012 C) 26/02/2012			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	A) 21 Nos. B) 19 Nos. C) 20 Nos.			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	A) 8 Nos. B) 6 Nos.			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
		C) 5 Nos.		_	
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.			WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Average.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Average.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. B. Rongpeit B. Mr. R Mangu C. Mr. D Mallai Secretary: A. Mr. K. Timung B. Mr. S. Lumphuid C. Mr. D. R. Mawphniang		 PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting		an important record for documentation of IWMP implementation. • The record of Minutes/ Resolutions should be updated from time to time.	WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.10	Status of Functioning of Office	Satisfactory.			WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings	As and when considered necessary.			WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.			WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping				WCDC/PIA/WDT/WC
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.			WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	J			WCDC/PIA/WDT/WC
	Level of Chairman commitment.	, and the second			WCDC/PIA/WDT/WC
	> Level of Secretary's commitment.	Satisfactory.		• As per operational guideline, Secretary would	WCDC/PIA/WDT/WC
	Level of WDT member commitment.	Satisfactory.	-	be a dedicated functionary with no responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)	Very Poor.			WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			- inperiories.	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.				WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.19	Status of compliance of				WCDC/PIA/WDT/WC
	decisions taken in WC				
	meetings (action taken report,				
	follow up etc.)				
6.	DPR Preparation				
6.1	PRA conducted/ Focused	Yes.		• DPRs should be referred	WCDC/PIA/WDT/
	Group Discussion carried out			by the WC members for all	WC/ Community
6.2	Transect walk carried out	Yes.		the activities taken up.	WCDC/PIA/WDT/
					WC/ Community
6.3	Baseline data collected as per	Yes.			WCDC/PIA/WDT/
	guidelines by PIA			• DPRs should be	WC/ Community
6.4	Verification of Baseline data by	Yes.		supplemented with more	WCDC/PIA/WDT/
	State MEL&D done			realistic Annual Action	WC/ Community
6.5	Status of variation in Baseline	Yes.		Plans likely to be	WCDC/PIA/WDT/
	data reported (consensus arrived			developed on yearly basis	WC/ Community
	at)			_ considering situational	
6.6	Household Survey carried out	Yes.		circumstance.	WCDC/PIA/WDT/
	as per guidelines				WC/ Community
6.7	Integration of IWMP with				WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote				WCDC/PIA/WDT/
	Sensing Map				WC/ Community
6.11	Status of use of Hydrological	Yes			WCDC/PIA/WDT/
	parameters				WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.12	Status of Natural Resources				WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops, livestock etc.)				WC/ Community
6.13	Properly documented and its				WCDC/PIA/WDT/
	availability				WC/ Community
6.14	Annual Action Plan	Developed but may be			WCDC/PIA/WDT/
		improved further.			WC/ Community
6.15	Convergence	Nil.			WCDC/PIA/WDT/
					WC/ Community
6.16	Integration of Benchmark				WCDC/PIA/WDT/
	Values				WC/ Community
6.17	Approval of DPR by Local	Yes.			WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/
					WC/ Community



Batch: IV Name of the Project: IWMP-III District: South West Khasi Hills

Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	Preparatory Phase			improve ment	responsible
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.		• PIA shall arrange	SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.		physical, financial and social audit of the	SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.		work undertaken from time to time.	SLNA/WCDC/PIA
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.			SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.			SLNA/WCDC/PIA
1.1.7	Others (Specify)			1	SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)			<u> </u>	
1.2.1	Numbers of Staff	1 (One) No.		• Recruitment process	WCDC/PIA/WDT
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.		for any vacant WDT position may be fulfilled at an early date on priority basis.	WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.2.3	Experience	WDT engaged is experienced.			WCDC/PIA/WDT
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			WCDC/PIA/WDT
1.1.5	Others (Specify)				WCDC/PIA/WDT
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training F		e-project activities viz. aw	areness & sensitization, Comm	unity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.		develop annual action	WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.		plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs	Satisfactory.		as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project Management	Average.		mentioned in DPR.	WCDC/PIA/WDT
2.7	Financial Management	Good.			WCDC/PIA/WDT
2.8	DPR Preparation	Good.		• Action plan may be	WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		executed on priority basis and stages of the project.	WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.	-		WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.			WCDC/PIA/WDT
3.	Awareness & Sensitization (Apparand confidence building etc.)		aign & sensitization of pr	oject among project beneficiar	
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Participation in exhibition by SHGs in local area.			WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakehol ders Responsible
3.2	Attendance/ Participation in the events	Good.		• Planning for effective sensitization and	WCDC/PIA/WDT
3.3	Women Participation	Good		awareness campaign	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		is desirable.	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		• Records of participants, venue and date etc should be	WCDC/PIA/WDT
3.6	Others (specify)			recorded and maintained for future reference.	WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à-vis achievement (physical & financ ial)	Target = 27 Nos. Achievement = 27 Nos.		• Handing over of EPAs	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Footpath.		to UG should be completed at the	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.		earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.		• To address the	WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		periodic maintenance of EPAs, opportunity for convergence with	WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Good.		other schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.			WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.7	Others (specify)				WCDC/PIA/WDT/
					WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis- à-vis achievement	Target= Achievement = 13 Nos.			PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (% age)			• Regular monitoring and follow up action	PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women SHG = 5 Nos.		of PIA officials may make some effective	PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.		changes in	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc)	SHG Trainings held: Training on Community Mobilisation, Conflict Resolution, Marketing and Record Keeping etc.		sustainability of SHGs.	PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (byelaws, objectives, frequency of meetings, savings, etc.)	Normal procedure for SHG formation followed.			PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (level of participation, rotation of signatories, objectives of SHGs etc.)	Average.			PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)	Average.			PIA/WDT/WC/SHG
5.1.9	Status of Saving (regular/equal/	Contribution of Rs. 10/-			PIA/WDT/WC/SHG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	frequency etc.)	made by each member on monthly basis.		• Time to time orientation programme	
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)			for SHGs may be arranged covering following areas;	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.		 Weekly Meeting, Weekly Savings, 	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		3. Internal Lending, 4. Regular Repayment	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			and 5. Healthy Book	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			Keeping	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified	Turmeric Cultivation and Broomstick Cultivation.			PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund				PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à- vis achievement)	Achievement= 10 Nos.			PIA/WDT/WC/UG



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stak ehol ders
No.				Improve ment	Responsible
5.2.2	Average Membership				PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)	100% ST			PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	20 Nos.	-		PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)	Average.			PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	No formal training Programme is arranged.		PIA may arrange motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)	Satisfactory.			PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Good.			PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	25/07/2013			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	20 Nos.			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	7 Nos.			WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.5	Date of Registration	12/01/2015			WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Very Good.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Shylla Secretary: A. Mr. S. Shangdiar			WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Trainings arranged; 1. Community Mobilisation, 2. Conflict Resolution, 3. Record Keeping and 4. Accounting		PIAs should ensure regular watershed committee meetings.	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Satisfactory.		• Minutes of the WC meetings should be maintained properly	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.		as it is an important	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.		record for documentation of IWMP	WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, register etc.)	Essential Records are maintained.		implementation.	WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakehol ders
No.	2 2000 3000 / 2200 / 2200	2.1 2.1.1 2.2.1 2 3.1 2	22000 0220	Improve ment	Responsible
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.		• The record of Minutes/ Resolutions should be updated from time to time.	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Secretary's commitment.	,		• As per operational guideline, Secretary	WCDC/PIA/WDT/WC
	Level of WDT member commitment.	Satisfactory.		would be a dedicated functionary with no	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)			responsibilities other than the assistance to the Watershed Committee (WC).	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			Ideally, Secretary should be selected on	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.			the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (action taken report, follow up etc.)				WCDC/PIA/WDT/WC
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out	Yes.			WCDC/PIA/WDT/ WC/ Community



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improve ment	Responsible
6.2	Transect walk carried out	Yes.		_	WCDC/PIA/WDT/
					WC/ Community
6.3	Baseline data collected as per	Yes.			WCDC/PIA/WDT/
	guidelines by PIA				WC/ Community
6.4	Verification of Baseline data by	Yes.			WCDC/PIA/WDT/
	State MEL&D done			• DPRs should be	WC/ Community
6.5	Status of variation in Baseline	Yes.		referred by the WC	WCDC/PIA/WDT/
	data reported (consensus arrived			members for all the	WC/ Community
	at)	*7		activities taken up.	HIGDG/DIA MIDE/
6.6	Household Survey carried out	Yes.			WCDC/PIA/WDT/
	as per guidelines				WC/ Community
67	Internation of IVIMD and			-	WCDC/PIA/WDT/
6.7	Integration of IWMP with District Plan				WC/Community
6.8	Sectoral expertise involved	Yes.		-	WC/ Community WCDC/PIA/WDT/
0.8	Sectoral expertise involved	1es.			WC/Community
6.9	No. of households involved			-	WCDC/PIA/WDT/
0.7	1vo. of households involved				WC/ Community
6.10	Status of use of Remote				WCDC/PIA/WDT/
0.10	Sensing Map			• DPRs should be	WC/ Community
6.11	Status of use of Hydrological	Yes		supplemented with	WCDC/PIA/WDT/
	parameters			more realistic Annual	WC/ Community
6.12	Status of Natural Resources			Action Plans likely to	WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			be developed on	WC/ Community
	livestock etc.)			yearly basis	
6.13	Properly documented and its			considering situational	WCDC/PIA/WDT/
	availability			circumstance.	WC/ Community
6.14	Annual Action Plan]	WCDC/PIA/WDT/
					WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.15	Convergence	Livelihood enhancement plan is synergized with ICAR fund for covering four villages namely Tynnai, Phudjud, Pyndengsohlang and Pyngdenglyngdoh.			WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values				WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.			WCDC/PIA/WDT/ WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/ WC/ Community



HIGHLIGHT OF THE BATCH-V PROJECTS COVERED:

1) District: East Khasi Hills; Number of Project: 2 (Two) Nos.

Table: 1.1.

1.	Name of the Project	EKH-IWMP- XIV (2013-14)
2.	Name of the Block/s	Mawryngkneng C&RD Block
3.	Name of	Umnging-Umpas ot Waters hed.
	Watershed/Micro	MWS Codes: 3C1C2d1a, 3C1C2d4b, 3C1C2d1d,
	Watershed (MWS) and	3C1C2d4c and 3C1C2d3a.
	Code	
4.	Total Nos. of Villages	5 (Five) Nos. of Villages.
	Covered	
5.	Total Geographical Area	4287 Ha.
	(Ha)	
6.	Project Area Proposed	3165 На.
	for Treatment (Ha)	
7.	Total Project Cost (Rs. in	Rs. 474.75 Lakhs
	Lakhs)	
8.	Major Reasons for	Soil Erosion,
	Selection of the	Limited Source of Livelihood and
	Watershed	 Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing	Soil & Water Conservation Territorial Division,
	Agency	Shillong.
11.	Summary of	❖ There is only 1 (One) WDT involved in the Project.
	Observations for the	❖ The total number of EPA's completed is 5 numbers
	Period (April- June	achieving 100% of the target. Major EPA's in the
	2016).	project area are Construction of Vegetable Storage
		Space.
		•
		The number of SHGs assisted till date in the project area
		is 31 nos. out of which number of women SHG are 10
		numbers. Average size of the members is 10 per SHG.
		• User Groups (UGs) are yet to be formed in the project
		area.
		❖ Watershed Committee has been formed and registration
		process is on progress.
		The Name of the WC/MWC Chairman/Secretary
		appointed are as follows; Chairman : Shri Hamdrem Lawai
		Secretary: Appointment of new Secretary is on progress
		to replace the earlier Secretary.



Table: 1.2.

1.	Name of the Project	EKH-IWMP- XV (2013-14)
2.	Name of the Block/s	Mawkynre w C&RD Block
3.	Name of Watershed/Micro Watershed (MWS) and Code	Wah Umsot Watershed. MWS Codes: 3C1C2f1a, 3C1C2f1b and 3C1C2b2b.
4.	Total Nos. of Villages Covered	3 (Three) Nos. of Villages
5.	Total Geographical Area (Ha)	1908 На.
6.	Project Area Proposed for Treatment (Ha)	1870 На.
7.	Total Project Cost (Rs. in Lakhs)	Rs. 280.50 Lakhs.
8.	Major Reasons for Selection of the Watershed	 Practice of Shifting Cultivation, Improper Utilisation of Land Resources and Acute Shortage of Water during Dry Season.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing Agency	Soil & Water Conservation Territorial Division, Shillong.
11.	Summary of Observations for the Period (April- June 2016).	 The PIA officials including the Range Officer and Demonstrators are actively involved in the Project. The total number of EPA's completed is 7 numbers achieving 100% of the target. Major EPA's in the project area are Spring Tapped Chamber. The number of SHGs assisted till date in the project area is 11 nos. out of which number of women SHG are 3 numbers. Average size of the members is 10 per SHG. There is only 1 UG enrolling 20 members in the UG.
		 Watershed Committee has been formed and registered. The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri Trit Sumer. Secretary: Shri Wireless Manner.



2) District: **Ribhoi**; Number of Project: **1** (**One**) **No.**

Table: 2.1.

1.	Name of the Project	RB-IWMP- IX (2013-14)			
2.	Name of the Block/s	Umling & Umsning C&RD Block.			
3.	Name of	Lower Umtyrli MWS-3B2A3b1e, 3B2A3b1f,			
	Watershed/Micro	Middle- Umta M WS- 3B2A3b5a, 3B2A3b5b, 3B2A3b1c,			
	Watershed (MWS) and	Umjaksai MWS- 3B2A3b2c			
	Code	Umtrap MWS-3B2A3b1f, 3B2A3b1e and			
		Umkei MWS- 3B2A3d5a.			
4.	Total Nos. of Villages	18 (Eighteen) Nos. of Villages.			
	Covered				
5.	Total Geographical Area	5898 Ha.			
	(Ha)				
6.	Project Area Proposed	5000 На.			
	for Treatment (Ha)				
7.	Total Project Cost (Rs. in	Rs. 750.00 Lakhs			
	Lakhs)				
8.	Major Reasons for	• Around 35% Households are Below Poverty			
	Selection of the	Line,			
	Watershed	 Indiscriminate Cutting of Trees and 			
		 Acute Shortage of Water during Dry Season. 			
9.	Project Duration	5 (Five) Years.			
10.	Project Implementing	Soil & Water Conservation Territorial Division,			
	Agency	Nongpoh.			
11.	Summary of Observations for the Period (April- June 2016).	 There are 3 (Three) numbers of WDTs involved in the Project. The total number of EPA's completed is 23 numbers achieving 100% of the target. Major EPA's in the project area are Drinking Water Well. 			
		SHGs are yet to be assisted.			
		❖ UGs are yet to be formed.			
		Watershed Committee has been formed but registration process is on progress.			
		Status of Fund Utilisation till monitoring visit is only 6%.			



3) District: South West Khasi Hills; Number of Project: 1 (One) No.

Table: 3.1.

1.	Name of the Project	SWKH-IWMP- IV (2013-14)
2.	Name of the Block/s	Ranikor C&RD Block.
3.	Name of the Bloth's	Phud Phra- Phud Tangshot Watershed.
.	Watershed/Micro	MWS Codes: 3C1B2r2a, 3C1B2r2b, 3C1B2r2d,
	Watershed (MWS) and	3C1B2r4a, 3C1B2r2b, 3C1B2r4c, 3C1B2r5d and
	Code	3C1B2q1a.
4.	Total Nos. of Villages	8 (Eight) Nos. of Villages.
7.	Covered	o (Eight) 1103. of Vinages.
5.	Total Geographical Area	7562 Ha.
٥.	(Ha)	7302 Ha.
6.	Project Area Proposed	5567 Ha.
0.	for Treatment (Ha)	3307 Ha.
7.	Total Project Cost (Rs. in	Rs. 835.00 Lakhs
/.	Lakhs)	AS. USS.UU LANIS
8.	Major Reasons for	Poor Mobilisation of Resources,
0.	Selection of the	Improper Infrastructure Facility and
	Watershed	·
0		Acute Shortage of Water during Dry Season. 5 (First) No. 2007
9.	Project Duration	5 (Five) Years.
10.	Project Implementing	Soil & Water Conservation Territorial Division,
	Agency	Mawkyrwat.
11.	Summary of Observations for the Period (April- June 2016).	 The PIA officials including the Range Officer and Demonstrators are actively involved in the Project. The total numbers of EPA's completed are 9 numbers achieving 100% of the target. Major EPA's in the project area are Water Harvesting Structure. The number of SHGs assisted till date in the project area is 8 nos. The average size of the members is 10 per SHG. User Groups (UGs) are yet to be formed for the project. Watershed Committee has been formed and registered. The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman: Shri Hasdingland Lyndoh Sangriang. Secretary: Appointment of new Secretary is on progress to replace the earlier Secretary.



4) District: East Jaintia Hills; Number of Project: 1 (One) No.

Table: 4.1.

1.	Name of the Project	EJH-IWMP- I (2013-14)
2.	Name of the Block/s	Saipung C&RD Block.
3.	Name of	Khonda D ung MWS- 3B2C6a4e,
	Watershed/Micro	Nahali Dung MWS- 3B2C6a3e and
	Watershed (MWS) and	Khuang Thilsi MWS-3B2C6a4d.
	Code	
4.	Total Nos. of Villages	4 (Four) Nos. of Villages.
	Covered	
5.	Total Geographical Area	2674 Ha.
	(Ha)	
6.	Project Area Proposed	2160 Ha.
	for Treatment (Ha)	
7.	Total Project Cost (Rs. in	Rs. 324.00 Lakhs
	Lakhs)	a to an income
8.	Major Reasons for	Scarcity of Drinking Water,
	Selection of the	Low Agricultural Productivity and
	Watershed	Poverty.
9.	Project Duration	5 (Five) Years.
10.	Project Implementing	Soil & Water Conservation Territorial Division,
	Agency	Khliehriat.
11.	Summary of Observations for the Period (April- June 2016).	 The PIA officials including the Range Officer and the Demonstrator are actively involved in the Project. The total numbers of EPA's completed are 3 numbers achieving 100% of the target. Major EPA in the project area is RCC Dam with retaining Wall. The number of SHGs assisted till date in the project area is 4 nos. Average size of the members is 10 per SHG. User Groups (UGs) are yet to be formed for the project. Watershed Committee has been formed but registration process is on progress. The Name of the WC/MWC Chairman/Secretary appointed are as follows; Chairman (Khonda Dung): Shri Rengpuia Ngmlai. Chairman (Khuang Thilsi): Shri Rama Nanapui. Chairman (Nahali Dung): Shri Rama Nanapui. Secretary: Appointment of Secretaries is on progress.



Batch: V Name of the Project: IWMP XIV District: East Khasi Hills

Batc	n: V	Name of the Project: 1	I WMP XIV	District:	East Khasi Hills
Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stak e hol de rs Responsible
IV.	Preparatory Phase				
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.			SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.		• PIA shall arrange	SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.		physical, financial and social audit of the	SLNA/WCDC/PIA
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.		work undertaken from time to time.	SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.			SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.			SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.			SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	1 (One) No.			WCDC/PIA/WDT



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improve ment	Responsible
1.2.2	Roles & Responsibilities of	PRA Exercise, Baseline		• Recruitment process	WCDC/PIA/WDT
	Staff	Survey, Formation of		for any vacant WDT	
		UG/SHG, Hand Holding		position may be	
		Support Services,		fulfilled at an early	
		Coordinating Training and		date on priority basis.	
1.2.2		documentation.			
1.2.3	Experience	WDT engaged is			WCDC/PIA/WDT
1.2.4		experienced.			THOROUGH AT IDE
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity	Satisfactory.			WCDC/PIA/WDT
	Building etc.)				
1.1.5	Others (Specify)			1	WCDC/PIA/WDT
	· • • ·				
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training F		e-project activities viz. aw	areness & sensitization, Comn	nunity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Poor.	-	develop annual action plan for capacity	WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.	-	plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs	Satisfactory.		as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project	Average.		mentioned in DPR.	WCDC/PIA/WDT
	Management				
2.7	Financial Management	Satisfactory.	-		WCDC/PIA/WDT
2.8	DPR Preparation	Satisfactory.		• Action plan may be	WCDC/PIA/WDT
2.9	Status of Training Modules	Training and		executed on priority	WCDC/PIA/WDT
		Demonstration are adopted.		basis and stages of the	
2.10	Training Methodology Adopted	PPT, Lecture and		project.	WCDC/PIA/WDT
		Demonstration.			



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
2.11	Participation Level and Impact	Satisfactory.			WCDC/PIA/WDT
3.	Awareness & Sensitization (Apparent and confidence building etc.)		aign & sensitization of pr	oject among project beneficiai	
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Meeting at village level.		• Planning for effective sensitization and awareness campaign	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.		is desirable.	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.		• Records of	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		participants, venue and date etc should be	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		recorded and maintained for future reference.	WCDC/PIA/WDT
3.6	Others (specify)				WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of	Target = 5 Nos. Achievement = 5 Nos.		• Handing over of EPAs to UG should be	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Construction of Vegetable Storage Space.		completed at the earliest for proper	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.		maintenance. • To address the	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.		periodic maintenance of EPAs, opportunity	WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		for convergence with other schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.5	Participation of Woman and	Good.			WCDC/PIA/WDT/
	SC/ST population				WC/UG/Community
4.6	Utility of EPA	Utilised by the community			WCDC/PIA/WDT/
		round the year.			WC/UG/Community
4.7	Others (specify)				WCDC/PIA/WDT/
					WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis-	Target=		• Regular monitoring	PIA/WDT/WC/SHG
	à-vis achievement	Achievement = 31 Nos.		and follow up action	
5.1.2	Total No. of Poor Households			of PIA officials may	PIA/WDT/WC/SHG
	covered under SHGs (% age)			make some effective	
5.1.3	No. of Women SHGs	No. of Women SHG = 10		changes in	PIA/WDT/WC/SHG
		Nos.		sustainability of	
5.1.4	Average Membership	10 Nos.		SHGs.	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training	SHG Trainings held:]	PIA/WDT/WC/SHG
	to SHG leaders/ members	3 nos. of trainings			
		conducted till date.			
5.1.6	Process of SHG Formation	Normal procedure for SHG			PIA/WDT/WC/SHG
	(byelaws, objectives, frequency of	formation followed.			
	meetings, savings, etc.)]	
5.1.7	Functioning of SHG (level of	Average.			PIA/WDT/WC/SHG
	participation, rotation of				
	signatories, objectives of SHGs				
<i>5</i> 1 0	etc.)			_	
5.1.8	Status of Record Keeping (i.e.	Average.			PIA/WDT/WC/SHG
	proceedings, account, passbooks				
	etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.9	Status of Saving (regular/equal/ frequency etc.)	Contribution of Rs. 20/-made by each member on monthly basis.		• Time to time orientation programme for SHGs may be	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning			arranged covering	PIA/WDT/WC/SHG
5.1.11	Status of First Grading	Grading is yet to start.		following areas; 1. Weekly Meeting,	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		2. Weekly Savings, 3. Internal Lending,	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			4. Regular Repayment and	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			5. Healthy Book Keeping	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified				PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund				PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	Nil.			PIA/WDT/WC/UG
5.2.2	Average Membership				PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)				PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC				PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)				PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			PIA may arrange motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)				PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings				PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	29/10/2015			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	16 Nos.			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	1 No.		-	WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration is in process.			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. H. Lawai. Secretary: A. Mr. P. Mawthoh.		PIAs should ensure regular watershed committee meetings.	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			• Minutes of the WC meetings should be maintained properly as it is an important record for	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Poor.		documentation of IWMP	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.		implementation.	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.		• The record of	WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress	Poor.		Minutes/ Resolutions should be updated from time to time.	WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	register, copies of administrative & financial sanctions, DPR, proceeding register etc.)				
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.			WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)			-	WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.		• As per operational guideline, Secretary	WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Satisfactory.	-		WCDC/PIA/WDT/WC
	Level of Secretary's commitment.				WCDC/PIA/WDT/WC
	> Level of WDT member commitment.	Satisfactory.		would be a dedicated functionary with no	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)			responsibilities other than the assistance to the Watershed Committee (WC). Ideally, Secretary should be selected on the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.		-		WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.				WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (action taken report, follow up etc.)				WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakehol ders
No.				Improve ment	Responsible
6.	DPR Preparation				
6.1	PRA conducted/ Focused	Yes.			WCDC/PIA/WDT/
	Group Discussion carried out				WC/ Community
6.2	Transect walk carried out	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.3	Baseline data collected as per	Yes.			WCDC/PIA/WDT/
	guidelines by PIA				WC/ Community
6.4	Verification of Baseline data by	Yes.			WCDC/PIA/WDT/
	State MEL&D done			• DPRs should be	WC/ Community
6.5	Status of variation in Baseline	Yes.		referred by the WC	WCDC/PIA/WDT/
	data reported (consensus arrived			members for all the	WC/ Community
	at)			activities taken up.	
6.6	Household Survey carried out	Yes.			WCDC/PIA/WDT/
	as per guidelines				WC/ Community
6.7	Integration of IWMP with				WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote			• DPRs should be	WCDC/PIA/WDT/
	Sensing Map			supplemented with	WC/ Community
6.11	Status of use of Hydrological	Yes		more realistic Annual	WCDC/PIA/WDT/
	parameters			Action Plans likely to	WC/ Community
6.12	Status of Natural Resources			be developed on	WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			yearly basis	WC/ Community
	livestock etc.)			considering situational	
				circumstance.	



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.13	Properly documented and its availability				WCDC/PIA/WDT/ WC/ Community
6.14	Annual Action Plan				WCDC/PIA/WDT/ WC/ Community
6.15	Convergence	Nil.			WCDC/PIA/WDT/ WC/ Community
6.16	Integration of Benchmark Values				WCDC/PIA/WDT/ WC/ Community
6.17	Approval of DPR by Local Body	Yes.			WCDC/PIA/WDT/ WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/ WC/ Community



Batch: V Name of the Project: IWMP XV District: East Khasi Hills

Date	1. Y	Name of the Project:	1 441411 77 4	District.	East Khasi filiis
Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stak ehol ders
No.				Improve ment	Responsible
V.	Preparatory Phase			•	· ·
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	2 (Two) Nos.	-		SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.		PIA shall arrange physical, financial and	SLNA/WCDC/PIA
1.1.3	Experience	Staffs involved are experienced.		social audit of the work undertaken from	SLNA/WCDC/PIA
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.		time to time.	SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.			SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.			SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.			SLNA/WCDC/PIA
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.		• Recruitment process for WDT positions may be initiated on priority basis.	WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.			WCDC/PIA/WDT
1.2.3	Experience				WCDC/PIA/WDT
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)				WCDC/PIA/WDT
1.1.5	Others (Specify)				WCDC/PIA/WDT
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training F		e-project activities viz. aw	areness & sensitization, Comn	unity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.		develop annual action	WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.		plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs	Satisfactory.		as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project Management	Average.		mentioned in DPR.	WCDC/PIA/WDT
2.7	Financial Management	Good.			WCDC/PIA/WDT
2.8	DPR Preparation	Good.		• Action plan may be	WCDC/PIA/WDT
2.9	Status of Training Modules	Training and Demonstration are adopted.		executed on priority basis and stages of the	WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.		project.	WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.			WCDC/PIA/WDT
3.	Awareness & Sensitization (App	propriateness of awareness camp	aign & sensitization of pr	oject among project beneficiai	ries to establish the rapport



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakehol ders
No.				Improve ment	Responsible
	and confidence building etc.)				
3.1	Type of Activity & Nos.: (Example – Villag e Level Meeting, Wall Painting, Street plays, etc.)	Village level meetings.	1	• Planning for effective sensitization and awareness campaign	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.		awareness campaign is desirable.	WCDC/PIA/WDT
3.3	Women Participation	Good.	-	• Records of	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		participants, venue and date etc should be recorded and	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		maintained for future reference.	WCDC/PIA/WDT
3.6	Others (specify)				WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à- vis achievement (physical & financial)	Target = 7 Nos. Achievement = 7 Nos.		• Handing over of EPAs to UG should be completed at the	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Spring Tapped Chambers.		earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise. Based on need of the		• To address the periodic maintenance	WCDC/PIA/WDT/ WC/UG/Community WCDC/PIA/WDT/
	Identification (based on need assessment, consent, etc.)	community members.		of EPAs, opportunity for convergence with	WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		other schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.5	Participation of Woman and	Good.			WCDC/PIA/WDT/
	SC/ST population				WC/UG/Community
4.6	Utility of EPA	Utilised by the community			WCDC/PIA/WDT/
		round the year.			WC/UG/Community
4.7	Others (specify)				WCDC/PIA/WDT/
					WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis-	Target=			PIA/WDT/WC/SHG
7.1.0	à-vis achievement	Achievement = 11 Nos.		• Regular monitoring	
5.1.2	Total No. of Poor Households covered under SHGs (% age)			and follow up action of PIA officials may	PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs	No. of Women $SHG = 3$		make some effective	PIA/WDT/WC/SHG
		Nos.		changes in	
5.1.4	Average Membership	10 Nos.		sustainability of	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training	SHG Trainings held:		SHGs.	PIA/WDT/WC/SHG
	to SHG leaders/ members				
	(community mobilization, conflict resolution, record keeping & accounting,	Training held once only till			
	credit linkage, marketing etc)	date of monitoring visit.			
5.1.6	Process of SHG Formation	Normal procedure for SHG			PIA/WDT/WC/SHG
	(byelaws, objectives, frequency of	formation followed.			
5 1 7	meetings, savings, etc.)				
5.1.7	Functioning of SHG (level of participation, rotation of signatories,	Average.			PIA/WDT/WC/SHG
	objectives of SHGs etc.)				
5.1.8	Status of Record Keeping (i.e.	Average.			PIA/WDT/WC/SHG
	proceedings, account, passbooks				
	etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.9	Status of Saving (regular/equal/ frequency etc.)				PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)			• Time to time orientation programme	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.		for SHGs may be arranged covering following areas;	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		1. Weekly Meeting,	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			2. Weekly Savings, 3. Internal Lending,	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			4. Regular Repayment and	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified			5. Healthy Book Keeping	PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs			Keeping	PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund				PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.1	Total No. of UGs (target vis-à- vis achievement)	Achievement= 1 No.			PIA/WDT/WC/UG
5.2.2	Average Membership	20 Nos.			PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)	100% ST			PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC	20 Nos.			PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)	Average.			PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	No formal training Programme is arranged.		PIA may arrange motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)	Poor.			PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings	Satisfactory.			PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	25/09/2013			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	13 Nos.			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.3	No. of Women Members	5 Nos.			WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	28/01/2016			WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. T. Sumer. Secretary: A. Mr. W. Manner.		PIAs should ensure regular watershed committee meetings.	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			Minutes of the WC meetings should be maintained properly.	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Average.		maintained properly as it is an important record for documentation of IWMP implementation.	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.			WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.		піркіїснаюі.	WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book	Essential Records are maintained at PIA level.			WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakehol ders
No.				Improve ment	Responsible
	register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.)			• The record of Minutes/ Resolutions should be updated from time to time.	
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.			WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Good.			WCDC/PIA/WDT/WC
	Level of Secretary's commitment.	Good.	-	• As per operational guideline, Secretary	WCDC/PIA/WDT/WC
	Level of WDT member commitment.	No WDT.		would be a dedicated functionary with no	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)			responsibilities other than the assistance to the Watershed Committee (WC).	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			Ideally, Secretary should be selected on	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.			the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.19	Status of compliance of			'	WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	decisions taken in WC meetings (action taken report, follow up etc.)				
6.	DPR Preparation				
6.1	PRA conducted/ Focused Group Discussion carried out.	Yes.			WCDC/PIA/WDT/ WC/ Community
6.2	Transect walk carried out	Yes.			WCDC/PIA/WDT/ WC/ Community
6.3	Baseline data collected as per guidelines by PIA	Yes.			WCDC/PIA/WDT/ WC/ Community
6.4	Verification of Baseline data by State MEL&D done	Yes.		• DPRs should be	WCDC/PIA/WDT/ WC/ Community
6.5	Status of variation in Baseline data reported (consensus arrived at)	Yes.		referred by the WC members for all the activities taken up.	WCDC/PIA/WDT/ WC/ Community
6.6	Household Survey carried out as per guidelines	Yes.			WCDC/PIA/WDT/ WC/ Community
6.7	Integration of IWMP with District Plan				WCDC/PIA/WDT/ WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/ WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/ WC/ Community
6.10	Status of use of Remote Sensing Map				WCDC/PIA/WDT/ WC/ Community
6.11	Status of use of Hydrological parameters	Yes			WCDC/PIA/WDT/ WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.12	Status of Natural Resources			• DPRs should be	WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			supplemented with	WC/ Community
	livestock etc.)			more realistic Annual	
6.13	Properly documented and its			Action Plans likely to	WCDC/PIA/WDT/
	availability			be developed on	WC/ Community
6.14	Annual Action Plan			yearly basis	WCDC/PIA/WDT/
				considering situational	WC/ Community
6.15	Convergence	Nil.		circumstance.	WCDC/PIA/WDT/
					WC/ Community
6.16	Integration of Benchmark				WCDC/PIA/WDT/
	Values				WC/ Community
6.17	Approval of DPR by Local	Yes.			WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/
					WC/ Community



Batch: V Name of the Project: IWMP-IX District: Ri Bhoi

Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.	1 Tocesses / Activities	Situational Status	Reasons	Improve ment	Responsible
	Preparatory Phase			Improve near	Responsible
V 1.	Treparatory Thase				
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	2 (Two) Nos.			SLNA/WCDC/PIA
1.1.2	Roles & Responsibilities of	Planning, Implementation			SLNA/WCDC/PIA
	Staff	and Supervision.			
1.1.3	Experience	Staffs involved are			SLNA/WCDC/PIA
		experienced.		PIA shall arrange	
1.1.4	Functioning	Satisfactory.		physical, financial and	SLNA/WCDC/PIA
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.		social audit of the	SLNA/WCDC/PIA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.		time to time.	SLNA/WCDC/PIA
1.1.7	Others (Specify)	The PIA officials including			SLNA/WCDC/PIA
		the Range Officer and			
		Demonstrators are actively			
		involved in the project.			
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	3 (Three) Nos.		• Recruitment process	WCDC/PIA/WDT
				for any vacant WDT	
				position may be	
				fulfilled on priority	
				basis.	



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.			WCDC/PIA/WDT
1.2.3	Experience	WDTs engaged are experienced.			WCDC/PIA/WDT
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			WCDC/PIA/WDT
1.1.5	Others (Specify)				WCDC/PIA/WDT
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training F		e-project activities viz. awa	areness & sensitization, Comm	unity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.	-	develop annual action	WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.		plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs	Satisfactory.		as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project Management	Average.	-1	mentioned in DPR.	WCDC/PIA/WDT
2.7	Financial Management	Good.		• Action plan may be	WCDC/PIA/WDT
2.8	DPR Preparation	Good.		executed on priority	WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		basis and stages of the project.	WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.			WCDC/PIA/WDT
2.11	Participation Level and Impact	Average.			WCDC/PIA/WDT
3.	Awareness & Sensitization (Apparent and confidence building etc.)	propriateness of awareness camp	aign & sensitization of pr	oject among project beneficiai	ries to establish the rapport
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Awareness Camps at village level.	-	• Planning for effective sensitization and awareness campaign	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.		is desirable.	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.		• Records of	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		participants, venue and date etc should be	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.	-1	recorded and maintained for future	WCDC/PIA/WDT
3.6	Others (specify)			reference.	WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à-vis achievement (physical & financial)	Target = 23 Achievement = 23		Handing over of EPAs to UG should be completed at the earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Drinking Water Well.			WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.			WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	Identification (based on need	Based on need of the		• To address the	WCDC/PIA/WDT/
	assessment, consent, etc.)	community members.		periodic maintenance	WC/UG/Community
4.4	Level of Participation by	Satisfactory.		of EPAs, opportunity	WCDC/PIA/WDT/
	community in Village Level			for convergence with	WC/UG/Community
	Meeting			other schemes may be	
4.5	Participation of Woman and	Good.		explored.	WCDC/PIA/WDT/
	SC/ST population				WC/UG/Community
4.6	Utility of EPA	Utilised by the community			WCDC/PIA/WDT/
		round the year.			WC/UG/Community
4.7	Others (specify)				WCDC/PIA/WDT/
					WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis-	Target=			PIA/WDT/WC/SHG
	à-vis achievement	Achievement =			
5.1.2	Total No. of Poor Households			• Regular monitoring	PIA/WDT/WC/SHG
	covered under SHGs (% age)			and follow up action	
5.1.3	No. of Women SHGs			of PIA officials may	PIA/WDT/WC/SHG
5.1.4	Average Membership			make some effective changes in	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training			- changes in sustainability of	PIA/WDT/WC/SHG
	to SHG leaders/ members			SHGs.	
	(community mobilization, conflict			SHOS.	
	resolution, record keeping &				
	accounting, credit linkage,				
5.1.6	marketing etc)				
5.1.6	Process of SHG Formation	SHG is yet to be formed.			PIA/WDT/WC/SHG
	(byelaws, objectives, frequency of				
	meetings, savings, etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.7	Functioning of SHG (level of participation, rotation of signatories, objectives of SHGs etc.)				PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)				PIA/WDT/WC/SHG
5.1.9	Status of Saving (regular/equal/ frequency etc.)			• Time to time orientation programme	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)			for SHGs may be arranged covering	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.		following areas; 1. Weekly Meeting, 2. Weekly Savings,	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		3. Internal Lending, 4. Regular Repayment	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			and 5. Healthy Book	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			Keeping Keeping	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified				PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/				PIA/WDT/WC/SHG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	Fund			-	-
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	UGs are yet to be formed in the Project area.			PIA/WDT/WC/UG
5.2.2	Average Membership				PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)				PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC				PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)				PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			PIA may arrange motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)				PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.3.10	Level of participation in WC				PIA/WDT/WC/UG
	Meetings				
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	WC Formed.			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members				WCDC/PIA/WDT/WC
5.3.3	No. of Women Members				WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration				WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Satisfactory.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)			 PIAs should ensure regular watershed committee meetings. Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP implementation. 	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)				WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Average.			WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakehol ders Responsible
5.3.12	Level of participation by members in Meetings	Satisfactory.			WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	Essential Records are maintained at PIA Level.		• The record of Minutes/ Resolutions	WCDC/PIA/WDT/WC
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.		should be updated from time to time.	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Secretary's commitment.	Satisfactory.		• As per operational guideline, Secretary	WCDC/PIA/WDT/WC
	Level of WDT member commitment.	Satisfactory.		would be a dedicated functionary with no	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)			responsibilities other than the assistance to the Watershed	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			Committee (WC). Ideally, Secretary should be selected on	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.			the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (action taken report, follow up etc.)				WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.	DPR Preparation			Improve ment	Responsible
6.1	PRA conducted/ Focused	Yes.			WCDC/PIA/WDT/
0.1	Group Discussion carried out	res.			WC/Community
6.2	Transect walk carried out	Yes.		-	WCDC/PIA/WDT/
0.2	Transect wark carried out	ics.			WC/Community
6.3	Baseline data collected as per	Yes.		-	WCDC/PIA/WDT/
0.5	guidelines by PIA	103.			WC/ Community
6.4	Verification of Baseline data by	Yes.		-	WCDC/PIA/WDT/
0.1	State MEL&D done	105.		• DPRs should be	WC/ Community
6.5	Status of variation in Baseline	Yes.		referred by the WC	WCDC/PIA/WDT/
	data reported (consensus arrived	200.		members for all the	WC/ Community
	at)			activities taken up.	vv er community
6.6	Household Survey carried out	Yes.		1	WCDC/PIA/WDT/
	as per guidelines				WC/ Community
					•
6.7	Integration of IWMP with			-	WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.		7	WCDC/PIA/WDT/
	-				WC/ Community
6.9	No. of households involved			7	WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote				WCDC/PIA/WDT/
	Sensing Map				WC/ Community
6.11	Status of use of Hydrological	Yes		7	WCDC/PIA/WDT/
	parameters				WC/ Community
6.12	Status of Natural Resources				WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,				WC/ Community
	livestock etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.13	Properly documented and its				WCDC/PIA/WDT/
	availability			• DPRs should be	WC/ Community
6.14	Annual Action Plan			supplemented with	WCDC/PIA/WDT/
				more realistic Annual	WC/ Community
6.15	Convergence	Nil.		Action Plans likely to	WCDC/PIA/WDT/
				be developed on	WC/ Community
6.16	Integration of Benchmark			yearly basis	WCDC/PIA/WDT/
	Values			considering situational	WC/ Community
6.17	Approval of DPR by Local	Yes.		circumstance.	WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)]	WCDC/PIA/WDT/
					WC/ Community



	1: Evaluation of Assets created under Ribhoi-IWMP-IX	
Sl.	Photograph	Detailed Information & Observations
1		 A. Name of the Sub-project under EPA: Drinking well at Diwon village. B. Location (with MWC): Diwon village under Lower Umtyrlli-Umta MWS. C. Date of Field Visit: 23rd July 2016. D. Latitude & Longitude: N25°57'43.54" E091°59'35.95" Sanctioned Cost (Rs. in Lakh): Rs. 1.05 F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well and benefitted many nearby households. It is utilized for both drinking as well as domestic use. v. Maintenance work: At present, the structure is maintained by the village community. G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.



Table 1	: Evaluation of Assets created under Ribhoi-IWMP-IX	
Sl.	Photograph	Detailed Information & Observations
No.		
2.		A. Name of the Sub-project under EPA: Drinking well at Sohkhar village. B. Location (with MWC): Sohkhar village under Umtyrlli-Umta MWS C. Date of Field Visit: 23rd July 2016. D. Latitude & Longitude: N25°57'42.05" E092°00'45.06" E. Sanctioned Cost (Rs. in Lakh): Rs.1.05. F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well with proper drainage channel and benefitted nearby households and villages. It is utilized for both drinking as well as domestic use. v. Maintenance work: At present, the structure is maintained by the village community. G. Quality, Utility & level of satisfaction: Quality & utility is Satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.



Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX					
Sl. Photograph	Detailed Information & Observations				
No. 3.	 A. Name of the Sub-project under EPA: Drinking well at Sohtad village. B. Location (with MWC): Sohtad village under Lower Umtyrlli MWS. C. Date of Field Visit: 23rd July 2016. D. Latitude & Longitude: N25°57'30.64" E092°00'57.45" E. Sanctioned Cost (Rs. in Lakh): Rs. 1.05. F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: As informed by the PIA officials, it was found to be presently not functional due to the water becoming dirty and muddy during the rainy season. However, after rainy season, water appears clean. Households of the villages are benefitted due to the structure. Water of the Well is utilized mainly for drinking purpose. v. Maintenance work: At present, the structure is maintained by the village community G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community. 				



Table	1: Evaluation of Assets created under Ribhoi-IWMP-IX	
Sl.	Photograph	Detailed Information & Observations
No.		
4.		 A. Name of the Sub-project under EPA: Drinking well with footpath at Umpathaw village. B. Location (with MWC): Umpathaw village under Middle Umta MWS. C. Date of Field Visit: 23rd July'2016. D. Latitude & Longitude: N25°58'32.48" E092°04'13.28" E. Sanctioned Cost (Rs. in Lak h): Rs. 2.10. F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good vi. Current physical status: Fully functional since its completion. It was constructed on community land with proper drainage channel and footpath for easy conveyance. Households of the villages are benefitted due to the structure. Water of the facility is utilized mainly for drinking purpose. iv. Maintenance work: At present, the structure is maintained by the village community. G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.



Tabl	able 1: Evaluation of Assets created under Ribhoi-IWMP-IX				
Sl.	Photograph	Detailed Information & Observations			
No.					
5.		 A. Name of the Sub-project under EPA: Drinking well at Umkon village. B. Location (with MWC): Umkon village under Middle Umta MWS. C. Date of Field Visit: 23rd July'2016. D. Latitude & Longitude: N25°57'46.69" E092°01'37.20" E. Sanctioned Cost (Rs. in Lakh): Rs. 1.05 F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Satisfactory iv. Current physical status: Fully functional since its completion. Water is tapped from a source and brought to the storage tank. It lacks a drainage channel since all the water flows in to the paddy fields and maintenance is required. It was constructed in community land and villagers are well benefitted. Water is utilized for both drinking as well as domestic purpose. v. Maintenance work: At present, the structure is maintained by the village community. G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community. 			



Table	Table 1: Evaluation of Assets created under Ribhoi-IWMP-IX				
Sl.	Photograph	Detailed Information & Observations			
No.					
6.		 A. Name of the Sub-project under EPA: Drinking Water Tank. B. Location (with MWC): Jermani village under Umtyrlli-Umta MWS. C. Date of Field Visit: 23rd July'2016 D. Latitude & Longitude: N25°58'24.01" E092°01'20.34" E. Sanctioned Cost (Rs. in Lakh): Rs1.05 F. Observations: Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. Is participatory process been followed in identifying EPAs: Ye Workmanship: Goo Current physical status: Fully functional since its completion. Water is tapped from a source and brought to the storage tank through an RRC channel. It was constructed in community land and villagers are well benefitted. Water is utilized for both drinking as well as domestic purpose. Maintenance work: At present, the structure is maintained by the village community G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community. 			



Batch: V Name of the Project: IWMP-IV District: South West Khasi Hills

Batcn:	V	Name of the Project: 1	VVIVI P-1 V	District: Sout	n vvest Knasi Hills	
Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stak ehol ders Responsible	
	VII. Preparatory Phase					
1.	Institutional Arrange ment					
1.1	PIA (To be filled in at PIA level)					
1.1.1	Numbers of Staff	3 (Three) Nos.			SLNA/WCDC/PIA	
1.1.2	Roles & Responsibilities of Staff	Planning, Implementation and Supervision.			SLNA/WCDC/PIA	
1.1.3	Experience	Staffs involved are experienced.			SLNA/WCDC/PIA	
1.1.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.		• PIA shall arrange physical, financial and	SLNA/WCDC/PIA	
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.		social audit of the work undertaken from	SLNA/WCDC/PIA	
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to WCDC etc.)	Satisfactory.		time to time.	SLNA/WCDC/PIA	
1.1.7	Others (Specify)	The PIA officials including the Range Officer and Demonstrators are actively involved in the project.			SLNA/WCDC/PIA	
1.2	WDT (To be filled in at WDT level)					
1.2.1	Numbers of Staff	WDTs are yet to be appointed as only 6% fund is released till date.		• Recruitment process for WDT positions may be initiated on priority basis.	WCDC/PIA/WDT	



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.			WCDC/PIA/WDT
1.2.3	Experience				WCDC/PIA/WDT
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			WCDC/PIA/WDT
1.1.5	Others (Specify)				WCDC/PIA/WDT
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training H		e-project activities viz. aw	areness & sensitization, Comm	nunity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.		develop annual action	WCDC/PIA/WDT
2.3	Community Mobilization	Satisfactory.		plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs	Satisfactory.		as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project Management	Average.		mentioned in DPR.	WCDC/PIA/WDT
2.7	Financial Management	Good.			WCDC/PIA/WDT
2.8	DPR Preparation	Good.		• Action plan may be	WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		executed on priority basis and stages of the	WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and Demonstration.		project.	WCDC/PIA/WDT
2.11	Participation Level and Impact	Satisfactory.			WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
3.	Awareness & Sensitization (Apparent and confidence building etc.)		oaign & sensitization of pr	oject among project beneficia	
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Meetings at village level.		• Planning for effective sensitization and awareness campaign	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.		is desirable.	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.		• Records of	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		participants, venue and date etc should be	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Average.		recorded and maintained for future reference.	WCDC/PIA/WDT
3.6	Others (specify)				WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à- vis achievement (physical & financial)	Target = 9 Nos. Achievement = 9 Nos.		• Handing over of EPAs to UG should be completed at the	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Footpath		earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.		• To address the periodic maintenance	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.		of EPAs, opportunity for convergence with	WCDC/PIA/WDT/ WC/UG/Community
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		other schemes may be explored.	WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
4.5	Participation of Woman and	Good.			WCDC/PIA/WDT/
	SC/ST population				WC/UG/Community
4.6	Utility of EPA	Utilised by the community			WCDC/PIA/WDT/
		round the year.			WC/UG/Community
4.7	Others (specify)				WCDC/PIA/WDT/
					WC/UG/Community
5.	Formation & Functioning of C	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis-à-vis				PIA/WDT/WC/SHG
	achievement	Achievement = 8 Nos.			
5.1.2	Total No. of Poor Households			• Regular monitoring and	PIA/WDT/WC/SHG
	covered under SHGs (% age)			follow up action of PIA	
5.1.3	No. of Women SHGs			officials may make some	PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.		effective changes in sustainability of SHGs.	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training			sustamability of SHOs.	PIA/WDT/WC/SHG
	to SHG leaders/ members				
5.1.6	Process of SHG Formation (byelaws,	Normal procedure for SHG		• Time to time orientation	PIA/WDT/WC/SHG
	objectives, frequency of meetings, savings, etc.)	formation followed.		programme for SHGs may	
5.1.7	Functioning of SHG (level of	Poor.		be arranged covering	PIA/WDT/WC/SHG
	participation, rotation of signatories,			following areas;	
5.1.8	objectives of SHGs etc.)	D "		1. Weekly Meeting,	DIA ANDTANO/CHO
3.1.6	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)	Poor.		2. Weekly Savings,	PIA/WDT/WC/SHG
5.1.9	Status of Saving (regular/ equal/	Poor.		3. Internal Lending,	PIA/WDT/WC/SHG
	frequency etc.)			4. Regular Repayment and	
5.1.10	Status of Inter-loaning				PIA/WDT/WC/SHG
	(frequency of inter-loaning, no. of			5. Healthy Book Keeping	
	loans etc.)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.		211-12-2-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.			PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)				PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)				PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified				PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund				PIA/WDT/WC/SHG
5.1.19	Others (Specify)				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à- vis achievement)	UGs are yet to be formed in the Project area.			PIA/WDT/WC/UG
5.2.2	Average Membership				PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)				PIA/WDT/WC/UG
5.2.4	Membership of Women (%age)				PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC				PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)				PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.2.7	Capacity Building & Training				PIA/WDT/WC/UG
	to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			• PIA may arrange motivation training for UGs from time to	
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)			time.	PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings				PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	12/10/2013			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members	13 Nos.			WCDC/PIA/WDT/WC
5.3.3	No. of Women Members	2 Nos.			WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	02/05/2014			WCDC/PIA/WDT/WC
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Poor.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Satisfactory.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: Mr. H. L. Sangriang. Secretary: Secretary is yet to be appointed.			WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)	Exposure trip to RRTC.		 PIAs should ensure regular watershed committee meetings. Minutes of the WC 	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Average.		meetings should be maintained properly as it is an important	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.		record for documentation of	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Satisfactory.		IWMP implementation.	WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping (cash book, bank passbook, cheque book register, ledger, voucher folder, stock register, muster-roll, measurement book, progress register, copies of administrative & financial sanctions, DPR, proceeding register etc.)	Essential Records are maintained at PIA level.		The record of Minutes/ Resolutions should be updated	WCDC/PIA/WDT/WC
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.		from time to time.	WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.			WCDC/PIA/WDT/WC
	> Level of Chairman commitment.	Satisfactory.			WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakehol ders Stakehol ders
No.				Improvement	Responsible
	> Level of Secretary's	Satisfactory.		• As per operational	WCDC/PIA/WDT/WC
	commitment.			guideline, Secretary	
	> Level of WDT member	No WDT.		would be a dedicated	WCDC/PIA/WDT/WC
	commitment.			functionary with no	
5.3.16	Status of Watershed			responsibilities other	WCDC/PIA/WDT/WC
	Development Fund (Amt. of			than the assistance to	
	contribution received, amt. of			the Watershed	
5 2 17	expenditure, balance amt. etc.)			Committee (WC).	
5.3.17	Status of compliance of audit observations.			Ideally, Secretary	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs &			should be selected on	WCDC/PIA/WDT/WC
3.3.10	SHGs by WC.			the basis of merit and	WCDC/PIA/WD1/WC
5.3.19				experience.	WCDC/PIA/WDT/WC
3.3.17	Status of compliance of decisions taken in WC				WCDC/PIA/WD1/WC
	meetings (action taken report,				
	follow up etc.)				
6.	DPR Preparation				
6.1	PRA conducted/ Focused	Yes.			WCDC/PIA/WDT/
	Group Discussion carried out				WC/ Community
6.2	Transect walk carried out	Yes.		• DPRs should be	WCDC/PIA/WDT/
				referred by the WC	WC/ Community
6.3	Baseline data collected as per	Yes.		members for all the	WCDC/PIA/WDT/
	guidelines by PIA			activities taken up.	WC/ Community
6.4	Verification of Baseline data by	Yes.			WCDC/PIA/WDT/
	State MEL&D done				WC/ Community
6.5	Status of variation in Baseline	Yes.			WCDC/PIA/WDT/
	data reported (consensus arrived				WC/ Community
	at)				



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improvement	Stakeholders Responsible
6.6	Household Survey carried out	Yes.			WCDC/PIA/WDT/
	as per guidelines			_	WC/ Community
6.7	Integration of IWMP with				WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote				WCDC/PIA/WDT/
	Sensing Map				WC/ Community
6.11	Status of use of Hydrological	Yes		• DPRs should be	WCDC/PIA/WDT/
	parameters			supplemented with	WC/ Community
6.12	Status of Natural Resources			more realistic Annual	WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			Action Plans likely to	WC/ Community
	livestock etc.)			be developed on	
6.13	Properly documented and its			yearly basis	WCDC/PIA/WDT/
	availability			considering situational	WC/ Community
6.14	Annual Action Plan			circumstance.	WCDC/PIA/WDT/
					WC/ Community
6.15	Convergence	Nil.			WCDC/PIA/WDT/
					WC/ Community
6.16	Integration of Benchmark				WCDC/PIA/WDT/
	Values				WC/ Community
6.17	Approval of DPR by Local	Yes.			WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)			7	WCDC/PIA/WDT/
					WC/ Community



Batch: V Name of the Project: IWMP- I District: East Jaintia Hills

Batch:	V	Name of the Pro	ject: I WMP- I	District	: East Jaintia Hills
Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
	D. Die			Improve ment	Responsible
VIII.	Preparatory Phase				
1.	Institutional Arrange ment				
1.1	PIA (To be filled in at PIA level)				
1.1.1	Numbers of Staff	3 (Three) Nos.			SLNA/WCDC/PIA
				• PIA shall arrange	
1.1.2	Roles & Responsibilities of	Planning, Implementation		physical, financial and	SLNA/WCDC/PIA
1.1.2	Staff	and Supervision.		social audit of the	SEI(II) (I CEC/IIII
1.1.3	Experience	Staffs involved are		work undertaken from	SLNA/WCDC/PIA
1.1.3	Experience				SLNA/WCDC/FIA
		experienced.		time to time.	
1.1.4	Functioning (Support & Guidance to	Satisfactory.			SLNA/WCDC/PIA
115	WC, CBOs, Capacity Building etc.)			_	
1.1.5	Documentation (i.e. Report submission to WCDC, MIS etc.)	Average.			SLNA/WCDC/PIA
116		Catiafa atama		_	CLNIA ANCIDO/DLA
1.1.6	Financial Management (i.e. Status of fund utilization, Submission of UCs to	Satisfactory.			SLNA/WCDC/PIA
	WCDC etc.)				
1.1.7	Others (Specify)	The PIA officials including		-	SLNA/WCDC/PIA
	(F : : : y)	the Range Officer and			
		Demonstrators are actively			
		involved in the project.			
		mvorved in the project.			
1.2	WDT (To be filled in at WDT level)				
1.2.1	Numbers of Staff	WDTs are yet to be		• Dogwitment	WCDC/PIA/WDT
1.2.1	Numbers of Staff	j		• Recruitment process	WCDC/FIA/WDI
		appointed as only 6% fund		for WDT positions	
		is released till date.		may be initiated on	
				priority basis.	



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
1.2.2	Roles & Responsibilities of Staff	PRA Exercise, Baseline Survey, Formation of UG/SHG, Hand Holding Support Services, Coordinating Training and documentation.			WCDC/PIA/WDT
1.2.3	Experience				WCDC/PIA/WDT
1.2.4	Functioning (Support & Guidance to WC, CBOs, Capacity Building etc.)	Satisfactory.			WCDC/PIA/WDT
1.1.5	Others (Specify)				WCDC/PIA/WDT
2.	Capacity B uilding (Training of V DPR, EPA etc.) – As per Training F		e-project activities viz. aw	areness & sensitization, Comn	unity Mobilization, CBOs,
2.1	Project Orientation	Satisfactory.		• It is desirable to	WCDC/PIA/WDT
2.2	Awareness & Sensitization	Satisfactory.		develop annual action	WCDC/PIA/WDT
2.3	Community Mobilization		-	plan for capacity building programmes	WCDC/PIA/WDT
2.4	CBOs			as per allotted budget	WCDC/PIA/WDT
2.5	EPA	Satisfactory.		for the year as	WCDC/PIA/WDT
2.6	Participatory Project Management	Average.		mentioned in DPR.	WCDC/PIA/WDT
2.7	Financial Management	Satisfactory.			WCDC/PIA/WDT
2.8	DPR Preparation	Good.		• Action plan may be	WCDC/PIA/WDT
2.9	Status of Training Modules	Training, Exposure Visits and Demonstration are adopted.		executed on priority basis and stages of the project.	WCDC/PIA/WDT
2.10	Training Methodology Adopted	PPT, Lecture and			WCDC/PIA/WDT



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
		Demonstration.			-
2.11	Participation Level and Impact	Average.			WCDC/PIA/WDT
3.	Awareness & Sensitization (Apparent and confidence building etc.)	propriateness of awareness camp	aign & sensitization of pr	oject among project beneficia	ries to establish the rapport
3.1	Type of Activity & Nos.: (Example – Village Level Meeting, Wall Painting, Street plays, etc.)	Orientation and PRA Exercise carried out.		• Planning for effective sensitization and awareness campaign	WCDC/PIA/WDT
3.2	Attendance/ Participation in the events	Satisfactory.		is desirable.	WCDC/PIA/WDT
3.3	Women Participation	Satisfactory.		• Records of	WCDC/PIA/WDT
3.4	Content, Means of delivery	Audio Visual Aids and Demonstration.		participants, venue and date etc should be	WCDC/PIA/WDT
3.5	Impact of Campaign among beneficiaries (level of awareness)	Poor.		recorded and maintained for future reference.	WCDC/PIA/WDT
3.6	Others (specify)				WCDC/PIA/WDT
4.	Entry Point Activities (EPA)				
4.1	Total no. of EPA (target vis-à-vis achievement (physical & financial)	Target = 3 Nos. Achievement = 3 Nos.		• Handing over of EPAs	WCDC/PIA/WDT/ WC/UG/Community
4.2	Major EPAs in the Village	Drinking Well cum Washing Platform.		to UG should be completed at the	WCDC/PIA/WDT/ WC/UG/Community
4.3	Conduct of Village Level Meeting for identification of EPA (Date & proceedings etc.	EPAs were identified during PRA Exercise.		earliest for proper maintenance.	WCDC/PIA/WDT/ WC/UG/Community
	Identification (based on need assessment, consent, etc.)	Based on need of the community members.			WCDC/PIA/WDT/ WC/UG/Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
4.4	Level of Participation by community in Village Level Meeting	Satisfactory.		• To address the periodic maintenance of EPAs, opportunity	WCDC/PIA/WDT/ WC/UG/Community
4.5	Participation of Woman and SC/ST population	Satisfactory.		for convergence with other schemes may be	WCDC/PIA/WDT/ WC/UG/Community
4.6	Utility of EPA	Utilised by the community round the year.		explored.	WCDC/PIA/WDT/ WC/UG/Community
4.7	Others (specify)				WCDC/PIA/WDT/ WC/UG/Community
5.	Formation & Functioning of C.	BOs and Other Institutions			
5.1	Self Help Group (SHG)				
5.1.1	Total No. of SHGs (Target vis- à-vis achievement	Target= Achievement = 4 Nos.		• Regular monitoring	PIA/WDT/WC/SHG
5.1.2	Total No. of Poor Households covered under SHGs (% age)			and follow up action of PIA officials may	PIA/WDT/WC/SHG
5.1.3	No. of Women SHGs			make some effective	PIA/WDT/WC/SHG
5.1.4	Average Membership	10 Nos.		changes in sustainability of	PIA/WDT/WC/SHG
5.1.5	Capacity Building & Training to SHG leaders/ members (community mobilization, conflict resolution, record keeping & accounting, credit linkage, marketing etc)	No formal training arranged.		— sustainability of SHGs.	PIA/WDT/WC/SHG
5.1.6	Process of SHG Formation (byelaws, objectives, frequency of meetings, savings, etc.)	Normal procedure for SHG formation followed.			PIA/WDT/WC/SHG
5.1.7	Functioning of SHG (level of participation, rotation of signatories, objectives of SHGs etc.)	Poor.			PIA/WDT/WC/SHG
5.1.8	Status of Record Keeping (i.e. proceedings, account, passbooks etc.)	Poor.			PIA/WDT/WC/SHG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.1.9	Status of Saving (regular/equal/ frequency etc.)	Poor.		• Time to time	PIA/WDT/WC/SHG
5.1.10	Status of Inter-loaning (frequency of inter-loaning, no. of loans etc.)			or ientation programme for SHGs may be arranged	PIA/WDT/WC/SHG
5.1.11	Status of First Grading (to be eligible first level of revolving fund)	Grading is yet to start.		covering following areas;	PIA/WDT/WC/SHG
5.1.12	Name of the Grading A gency (By outside agency or by PIA etc.)	PIA.		1. Weekly Meeting,	PIA/WDT/WC/SHG
5.1.13	Status of Second Grading (to be eligible livelihood fund)			2. Weekly Savings,3. Internal Lending,	PIA/WDT/WC/SHG
5.1.14	Name of the Grading A gency (By outside agency or by PIA etc.)			4. Regular Repayment and	PIA/WDT/WC/SHG
5.1.15	Names of IGA activities identified			5. Healthy Book Keeping	PIA/WDT/WC/SHG
5.1.16	Status of Business Plan under IGA of SHGs				PIA/WDT/WC/SHG
5.1.17	Source of Outside Funding (Bank Linkage, Own Source etc.)				PIA/WDT/WC/SHG
5.1.18	Status of Repayment of Loan/ Fund				PIA/WDT/WC/SHG
5.2	Users Groups (UG)				
5.2.1	Total No. of UGs (target vis-à-vis achievement)	UGs are yet to be formed.			PIA/WDT/WC/UG
5.2.2	Average Membership				PIA/WDT/WC/UG
5.2.3	Membership of SC/ST (%age)				PIA/WDT/WC/UG



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
5.2.4	Membership of Women (%age)			• PIA may arrange	PIA/WDT/WC/UG
5.2.5	Number of UG Members who are also members of WC			motivation training for UGs from time to time.	PIA/WDT/WC/UG
5.2.6	Functioning of UGs (level of participation, awareness, progress, benefits, maintenance etc.)				PIA/WDT/WC/UG
5.2.7	Capacity Building & Training to UG members (technical aspects, community mobilization, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)				PIA/WDT/WC/UG
5.2.8	Status of Record Keeping (i.e. proceedings of meetings, sharing of benefits etc.)				PIA/WDT/WC/UG
5.3.9	Status of contribution to WDF (yes or no & % age etc.)	Nil.			PIA/WDT/WC/UG
5.3.10	Level of participation in WC Meetings				PIA/WDT/WC/UG
5.3	Watershed Committee (WC)				
5.3.1	Date of Formation of WC	WC is formed.			WCDC/PIA/WDT/WC
5.3.2	Total No. of Members				WCDC/PIA/WDT/WC
5.3.3	No. of Women Members				WCDC/PIA/WDT/WC
5.3.4	No. of SC/ST Members	100% ST Members			WCDC/PIA/WDT/WC
5.3.5	Date of Registration	Registration process is on			WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
No.				Improve ment	Responsible
		progress.			
5.3.6	Level of participation in WC (by UG, SHG, WDT etc.)	Poor.			WCDC/PIA/WDT/WC
5.3.7	Involvement of members in planning, implementation, documentation, exit strategy etc.	Poor.			WCDC/PIA/WDT/WC
5.3.8	Name of Chairman & Secretary (Selected/Elected & qualification of secretary etc.)	Chairman: A. Mr. R. Ngamlai. B. Mr. Rama Nanapui. Secretary: Secretaries are yet to be appointed.		PIAs should ensure regular watershed committee meetings. Minutes of the WC.	WCDC/PIA/WDT/WC
5.3.9	Capacity Building & training to UG members of WC (Technical aspects, community mobilization, project management, financial management, conflict resolution, record keeping & accounting, marketing etc as per training annual plan, resource organization)			Minutes of the WC meetings should be maintained properly as it is an important record for documentation of IWMP	WCDC/PIA/WDT/WC
5.3.10	Status of Functioning of Office (Awareness among villagers, office hours etc.)	Poor.		implementation.	WCDC/PIA/WDT/WC
5.3.11	Frequency of WC Meetings (fortnightly, monthly etc.)	As and when considered necessary.		• The record of Minutes/ Resolutions should be updated from time to time.	WCDC/PIA/WDT/WC
5.3.12	Level of participation by members in Meetings	Poor.			WCDC/PIA/WDT/WC
5.3.13	Status of Record Keeping	Essential Records are maintained at PIA level.		nom time to time.	WCDC/PIA/WDT/WC



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stakeholders
5.3.14	Financial Management (mode of payment, adherence to guidelines, verification of work, etc.)	Standard practices are followed.		Improve ment	Responsible WCDC/PIA/WDT/WC
5.3.15	Status of Responsibilities (WC)				WCDC/PIA/WDT/WC
	Level of Member's participation.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Chairman commitment.	Satisfactory.			WCDC/PIA/WDT/WC
	Level of Secretary's commitment.	Satisfactory.		• As per operational guideline, Secretary	WCDC/PIA/WDT/WC
	> Level of WDT member commitment.	engaged.		would be a dedicated functionary with no	WCDC/PIA/WDT/WC
5.3.16	Status of Watershed Development Fund (Amt. of contribution received, amt. of expenditure, balance amt. etc.)			responsibilities other than the assistance to the Watershed Committee (WC).	WCDC/PIA/WDT/WC
5.3.17	Status of compliance of audit observations.			Ideally, Secretary should be selected on	WCDC/PIA/WDT/WC
5.3.18	Social audit of work of UGs & SHGs by WC.			the basis of merit and experience.	WCDC/PIA/WDT/WC
5.3.19	Status of compliance of decisions taken in WC meetings (action taken report, follow up etc.)				WCDC/PIA/WDT/WC



Sl.	Processes / Activities	Situational Status	Reasons	Suggestions For	Stak ehol ders
No.				Improve ment	Responsible
6.	DPR Preparation				
6.1	PRA conducted/ Focused	Yes.			WCDC/PIA/WDT/
	Group Discussion carried out				WC/ Community
6.2	Transect walk carried out	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.3	Baseline data collected as per	Yes.			WCDC/PIA/WDT/
	guidelines by PIA				WC/ Community
6.4	Verification of Baseline data by	Yes.			WCDC/PIA/WDT/
	State MEL&D done			• DPRs should be	WC/ Community
6.5	Status of variation in Baseline	Yes.		referred by the WC	WCDC/PIA/WDT/
	data reported (consensus arrived at)			members for all the	WC/ Community
6.6	Household Survey carried out	Yes.		activities taken up.	WCDC/PIA/WDT/
	as per guidelines				WC/ Community
6.7	Integration of IWMP with				WCDC/PIA/WDT/
	District Plan				WC/ Community
6.8	Sectoral expertise involved	Yes.			WCDC/PIA/WDT/
					WC/ Community
6.9	No. of households involved				WCDC/PIA/WDT/
					WC/ Community
6.10	Status of use of Remote			• DPRs should be	WCDC/PIA/WDT/
	Sensing Map			supplemented with	WC/ Community
6.11	Status of use of Hydrological	Yes		more realistic Annual	WCDC/PIA/WDT/
	parameters			Action Plans likely to	WC/ Community
6.12	Status of Natural Resources			be developed on	WCDC/PIA/WDT/
	(i.e. soil, water, forest, crops,			yearly basis	WC/ Community
	livestock etc.)			considering situational	
6.13	Properly documented and its			circumstance.	WCDC/PIA/WDT/
	availability				WC/ Community



Sl. No.	Processes / Activities	Situational Status	Reasons	Suggestions For Improve ment	Stakeholders Responsible
6.14	Annual Action Plan				WCDC/PIA/WDT/
					WC/ Community
6.15	Convergence	Nil.			WCDC/PIA/WDT/
					WC/ Community
6.16	Integration of Benchmark				WCDC/PIA/WDT/
	Values				WC/ Community
6.17	Approval of DPR by Local	Yes.			WCDC/PIA/WDT/
	Body				WC/ Community
6.18	Other (Specify)				WCDC/PIA/WDT/
					WC/ Community



Table 1: Evaluation of Assets created under EJH-IWMP-I

Sl.	Photograph	Detailed Information & Observations
No.	.	
1.		 A. Name of the Sub-project under EPA: Spring Tapped Chamber cum washing platform. B. Location (with MWC): Lura village under Lura MWS. C. Date of Field Visit: 17th May 2016. D. Latitude & Longitude: N25⁰19'51.54' E92⁰ 39'06.34" E. Sanctioned Cost (Rs. in Lakh): Rs. 2.754. F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes ii. Is participatory process been followed in identifying EPAs: Yes iii. Workmanship: Good iv. Current physical status: Fully operational since its completion. It was constructed from an existing spring well with proper drainage channel and washing place. As informed by the officials, a footpath with only few steps was constructed due to the remaining fund available after completion of the structure. Community people are benefitted due to the structure specially during dry season. It is utilized for both drinking as well as do mestic use. v. Maintenance work: At present, the structure is maintained by the village community. G. Quality, Utility & level of satisfaction: Quality & utility is satisfactory. H. Remarks, If Any: Maintenance and cleaning of the structure is desirable due to silting inside the storage tank. Display Signboard should be installed at the activity site for creating a wareness among the community.



Table 1: Evaluation of Assets created under EJH-IWMP-I

Sl. No.	Photograph	Detailed Information & Observations
2.		A. Name of the Sub-project under EPA: RCC Dam with Retaining Wall. B. Location (with MWC): Saipung B village under Saipung B MWS. C. Date of Field Visit: 17 th May 2016. D. Latitude & Longitude: N25 ⁰ 19'48.73'' E92 ⁰ 37'58.89'' E. Sanctioned Cost (Rs. in Lakh): Rs. 7.707. F. Observations: i. Is the EPA is in tune with the guidelines & logical demand emerged through PRA: Yes. ii. Is participatory process been followed in identifying EPAs: Yes. iii. Workmanship: Good. iv. Current physical status: Yet to be functional. The structure was constructed two times. First, as a small check dam and later filled with sand and stones into a complete RCC structure along with side drainage system that would link the dam with the fields. Provisions were made to connect the drainage channel with PVC pipes but could not be completed because of fund constraint. A plan for convergence was suggested to connect the dam with a bridge for easy conveyance for the people to their fields. v. Maintenance work: No maintenance work carried out so far. G. Quality, Utility & level of satisfaction: Quality is satisfactory. H. Remarks, If Any: Display Signboard should be installed at the activity site for creating awareness among the community.



CONCLUSION:

For implementation of Integrated Watershed Management Programme (IWMP) in Meghalaya, State Level Nodal Agency (SLNA) was constituted on 25th June 2009, by the name the Meghalaya State Watershed & Wasteland Development Agency (MSWWDA) which has been registered under the Meghalaya Societies Registration Act, XII of 1983.

Watershed development programme has been a pivot around which rural development programme revolves. It has shifted from the narrow perspective of soil and water conservation to the overall upliftment of the rural society, thereby shifting the territory approach to system approach. Watershed development is an integrated approach covering all aspects of living environment in the rural setting. In fact, it is ecological development programme in a sustained perspective. Sustenance of natural resources, human resource, livestock and even avian life is the goal of the programme. The social inclusiveness with involvement of all sections of the community particularly the vulnerable and women is incorporated into the "watershed plus approach". Sustained development with equity is the ultimate expected outcome due to the implementation of IWMP.

With increasing pressure on result based management system and accountability, the need was never been greater for an effective monitoring and evaluation. Monitoring, Evaluation & Learning (ME&L) are the learning tools that form the backbone of adaptive management. Monitoring information and evaluation findings can contribute to sound governance in a number of ways viz. evidence based policymaking, policy development for management, transparency and accountability. In a project like watershed development, responsive and adaptive monitoring becomes necessary to comply that the community level implementation processes are in conformation with pre-set guidelines, timeliness and targets. The project needs timely and appropriate information on its performance, measured by both qualitative and quantitative performance indicators.

Concurrent Process Monitoring under Monitoring and Evaluation is such a management tool to aid, enhance and track the efficiency as well as effectiveness of project intervention. The concurrent monitoring system helps in tracking the progress and quality of outputs. It facilitates decisions related to project management and capacity building. It generates consensus on the expected systems, strategies and procedures of project implementation, helps in motivating CBOs, farmers and labourers. Disputes, if any are resolved through discussion and consensus. It helps in creating a database on a timeline related to the project cycle.
